

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **ELECTROCOMPUTER DATA SYSTEM (EDS)** IAR No: 25-11-1529
P.O No.: **VSU-GOODS-25-25-180 (TF)** Date: 2025-10-21
Office/Dept: **PCC** 7,280.00 TF-2024-11-03221

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	unit	Portable Sheet-Fed Document Scanner for PC and Mac, EPSON	1	1	2025-10-17 #: CI 226969	0	Completed

Specification:

- Fastest and lightest
- Versatile paper handling
- Smart tools to easily scan
- USB powered
- Compatible with Windows and Mac
- Dimensions (W x D x H): 272 x 47 x 33.8 mm
- Weight: 270g
- Scanner Type: A4 sheet-fed colour scanner
- Sensor Type: Contact Image Sensor (CIS)
- Scanning Method: Fixed document and moving carriage
- Light Source: RGB LED
- Optical Resolution: 600 x 600 dpi
- Output Resolution: 50 - 1,200 dpi (in 1 dpi increments)
- Scanner Bit Depth (Colour): 48-bit input, 24-bit output
- Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output
- Scanner Bit Depth (Black & White): 16-bit input, 1-bit output
- Min Document Size: 50.8 x 50.8 mm
- Max Document Size: 216 x 1,828.8 mm
- Supported Paper Weight: 35 - 270 g/m2
- ADF Capacity: 1 sheet
- Interface: USB 2.0 (Micro-B)

INSPECTION

ACCEPTANCE

Date Inspected:

10/21/25

Date Recieved:

10/21/25

☒ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial


JUDE B. ROLA

Inspector


DOREEN B. ALBA

Head, Supply & Property Management