

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION**

IAR No: 25-12-1634

P.O No.: **PO-GF-CO-2025-10-0813**

Date: 2025-11-20

Office/Dept: **CoEd**

109,982.50

GF-2023-07-01256

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	set	Digital Duplicator Machine, Copy printer, 300x600 DPI printing	1	1	2025-11-19 #: SI 48158	0	Completed

Offer:

RISO CV1200

INSPECTION

ACCEPTANCE

Date Inspected: 11-20-25

Date Recieved: 11/20/25

☒ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial


MARK LOUIS L. GARCES
Inspector


DOREEN B. ALBA
Head, Supply & Property Management