

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **LEYTE PAPERWORLD**
P.O No.: **VSU-GOODS-25-35-319 (TF)**
Office/Dept: **DPM**

IAR No: 25-09-1099
Date: 2025-09-09
13,030.00 TF-2025-03-00323

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	reams	Paper, Bond, A4, S-20, 70 gsm, IK One	20	20	2025-09-08 #: DR-22316/CI-57076	0	Completed

Specification:

bright white, high premium quality

2	reams	Paper, Bond, Long, S-20, 70 gsm, IK One	50	50	2025-09-08 #: DR-22316/CI-57076	0	Completed
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Specification:

bright white, high premium quality

INSPECTION	ACCEPTANCE
Date Inspected: <i>9/10/25</i>	Date Recieved: <i>9/10/25</i>
☐ Inspected, verified and found in order as to quantity and specifications	☒ Complete
☐ Others: _____	☐ Partial

JHONAVEL R. CASTIL Inspector	DOREEN B. ALBA Head, Supply & Property Management