

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-GF-MOOE-2025-09-0650**
Office/Dept: **DFST**

IAR No: 25-10-1413
Date: 2025-10-14
4,000.00 GF-2024-10-02567

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pieces	Heavy Duty Storage Box, 35L	10	10	2025-10-13 #: DR 10082	0	Completed

Offer:

30 LITERS WHITE

INSPECTION

Date Inspected:

10/14/25

☒ Inspected, verified and found in order
as to quantity and specifications

☐ Others: _____



MARK LOUIS L. GARCES
Inspector

ACCEPTANCE

Date Recieved:

10/14/25

☒ Complete

☐ Partial

DOREEN B. ALBA
Head, Supply & Property Management