

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte  
**SUPPLY & PROPERTY MANAGEMENT**



## INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**  
P.O No.: **PO-GF-MOOE-2025-09-0667**  
Office/Dept: **RERC**

IAR No: 25-10-1417  
Date: 2025-10-14  
**800.00** GF-2025-08-01109

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	gal	Soap, Dishwashing, Liquid, 1 Gal	2	2	2025-10-13 #: DR 10078	0	Completed

INSPECTION	ACCEPTANCE
<p>Date Inspected: <u>10/14/25</u></p> <p><input checked="" type="checkbox"/> Inspected, verified and found in order as to quantity and specifications</p> <p><input type="checkbox"/> Others: _____</p> <p>_____</p> <p>_____</p> <p></p> <p><b>MARK LOUIS L. GARCES</b> Inspector</p>	<p>Date Recieved: <u>10/14/25</u></p> <p><input checked="" type="radio"/> Complete</p> <p><input type="radio"/> Partial</p> <p></p> <p><b>DOREEN B. ALBA</b> Head, Supply &amp; Property Management</p>