

VISAYAS STATE UNIVERSITY | SUPPLY AND PROPERTY MANAGEMENT
Visca, Baybay City, Leyte

INSPECTION & ACCEPTANCE REPORT

Supplier: **HANZ GRAPHICS AND DIGITAL IMAGING CENTER** IAR No: 25-10-1345

P.O No: **VSU-GOODS-24-42-258-A (GF)**

Office/Dept: **Assorted department/office/center**

Contract Price: **P 33,043.00**

Item No.	DESCRIPTION	Unit	Quantity		Unit Cost	Date Received & DR #	Balance/Remarks
			Per P.O	Actual			
	GF-2024-03-00788 - ARIC - Mikhaela Anne Therese A. Bargamento						
1	AAA battery charger Compact Charger	pc	2	2	185.00	8/22/25 (DR50684)	0
	☑Pre-Charged Batteries ready to use						
	☑Charges AA or AAA batteries						
	☑Alkaline battery detection and auto shut off safety controls						
	☑Compact design						
	☑Fold away outlet plugs						
2	Disinfectant Spray, 340g	can	15	8	280.00	12/6/24 (DR 48038)	7
				3	280.00	8/22/25 (DR50684)	4
				4	280.00	9/19/25 (DR 51499)	0
3	Duster, Feather	pcs	10	10	55.00	12/6/24 (DR 48038)	0
4	Soap, Detergent, Liquid, 1 gal, any scent	gal	5	5	350.00	12/6/24 (DR 48038)	0
5	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	pack	50	50	40.00	8/22/25 (DR50684)	0
6	Universal socket adapter	pc	20	20	30.00	12/6/24 (DR 48038)	0
	GF-2023-09-02296 - CN - Charita D. Barbosa						
10	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	pack	5	5	35.00	12/6/24 (DR 48038)	0
	GF-2024-04-01070 - CN - Guada Fe Amihan						
11	Folder, Pressboard, US, Green, Long, Doublefold	pcs	100	100	30.00	9/19/25 (DR 51499)	0
	GF-2022-11-02219 - FARMI -Vanessa May B. Milan						
17	Yarn, Ply Milk Cotton Yarn Cotton Chunky Hand-woven Crochet Knitting Wool Yarn	roll	10	10	40.00	8/22/25 (DR50684)	0
	GF-2023-09-02336 - LDHRAO -Arianne J. Caintic						
20	ECO Pouch, Medium Size, at least 10" wide and 13" long, Color - Green	piece	3333	2500	6.00	8/22/25 (DR50684)	833
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INSPECTION Date: 9/22/25

ACCEPTANCE Date: 9/22/25

☒ Inspected, verified and found in order as to quantity and specifications.

☐ Complete
☒ Partial


MARK LOUIS L. GARCES
 Inspector


DOREEN B. ALBA
 OIC Head, SPM