

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **SHIFT TECH TRADING INC.**

IAR No: 25-08-1001

P.O No.: **PO-TF-2025-05-0261**

Date: 2025-08-13

Office/Dept: **RERC**

24,990.00

TF-2024-10-01770

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	unit	Laser Printer Color (Print, Copy, Scan), with 5" LCD, Ethernet and WiFi Capable	1	1	2025-08-12 #: CI-1042	0	Completed

Offer:

CANON LBP621CW 3104C009AA CL SFP MACHINE

INSPECTION

ACCEPTANCE

Date Inspected:

8/13/25

Date Recieved:

8/13/25

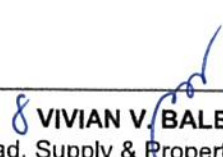
☐ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial


JUDE B. ROLA
Inspector


VIVIAN V. BALBARINO
Head, Supply & Property Management