

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **BXU COPY TRADING & ENT.,CORP.**
P.O No.: **VSU-GOODS-25-25-153 (STF)**
Office/Dept: **CAFS**

IAR No: 25-08-0999
Date: 2025-08-08
185,000.00 **STF-2024-10-02355**

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	unit	Digital Color Multifunction (3in1) Copy, Print & Scan Photocopier Machine, FUJIFILM	1	1	2025-08-08 #: DR-13825/CI-011919	0	Completed

Specification:

Digital Color Multifunction (3-in-1) Copy, Print & Scan Photocopier Machine

Functionality:

- Copy
- Print
- Scan

Print/Copy Speed:

- Color/Mono: 25 pages per minute (ppm)

Print Resolution:

- 1200 x 2400 dpi

Memory Capacity:

- 4GB

Storage Device Capacity:

- 128GB

Color Capability:

- Full Color

Magnification/Zoom:

- 25% to 400% (Reduce/Enlarge)

Original Size:

- Maximum: 297 x 432 mm (A3, 11x17")
- Sheet and Book

Paper Size:

- Letter
- A4
- Legal
- Long
- Maximum: A3, 11x17"
- Minimum: A5 [Postcard (100x148mm)]

Paper Weight:

- 60 to 256 gsm

Paper Trays:

- Tray 1: 500 sheets
- Tray 2: 500 sheets
- Bypass Tray: 100 sheets

Duplex:

- Automatic Document Feeder
- Automatic Back-to-Back Electronic Sorting

Interface:

- Standard Ethernet: 1000BASE-T/100BASE-TX/10BASE-T
- USB 2.0
- Network Ready

Inclusion:

- Pre-installed CMYK Toner Initial: 10,000 copies
- Metal Pedestal Drawer with Wheels
- Power Cords
- CDs Installer & User Manual
- Manufacturer Certificate
- USB Port Cable

Free Services:

- Delivery & Installation Onsite
- 1 Year Parts Warranty
- Lifetime Free Service with Regular Monthly Preventive Maintenance Check-up Onsite

INSPECTION

ACCEPTANCE

Date Inspected: 8/8/15

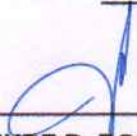
Date Recieved: 8/8/15

☐ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial


JUDE B. ROLA

Inspector


DOREEN B. ALBA

Head, Supply & Property Management