

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **LEYTE PAPERWORLD**
P.O No.: **VSU-GOODS-25-29-100 (IGP)**
Office/Dept: **VSUH**

IAR No: 25-11-1449
Date: 2025-10-13
14,400.00 IGP-2024-10-01917

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pack	Cleanser refill pack, at least 350g, ZIM	360	360	2025-10-10 #: DR 22697/ CI 57567	0	Completed

Specification:

- scent: floral, calamnse, fresh
- fomulation : powder all purposed cleaner
- weight: 350g

INSPECTION

Date Inspected:

10/13/25

☒ Inspected, verified and found in order
as to quantity and specifications

☐ Others: _____


MARK LOUIS L. GARCES
Inspector

ACCEPTANCE

Date Recieved:

10/13/25

☒ Complete

☐ Partial


DOREEN B. ALBA
Head, Supply & Property Management