

INSPECTION & ACCEPTANCE REPORT

IAR No: 25-10-1229
Date: 2025-09-22
12,006.00 TF-2025-05

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pcs	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent, Glade	3	3	2025-09-19 #: DR-22511/CI-57220	0	Correct
Specification: None							
2	pc	Bleach, Toilet Cleaner, Ultra Thick, 500 mL, Lemon Scent, Domex	3	3	2025-09-19 #: DR-22511/CI-57220	0	Correct
Specification: Lemon 500ml							
3	pc	Certificate Jacket A4, Green, TM / MGK	30	30	2025-09-19 #: DR-22511/CI-57220	0	Correct
Specification: Certificate Jacket <ul style="list-style-type: none"> For A4 Size Paper 8.25" X 11.75" Can be hung in Portrait or Landscape Orientation 							
4	boxes	Laminating Film, A4, 100 shts/box, 250 microns, LCT / MGK / TM	1	1	2025-09-19 #: DR-22511/CI-57220	0	Correct
Specification: None							
5	boxes	Paper, Bond, A4, 70 gsm (5 reams/box), IK One	5	5	2025-09-19 #: DR-22511/CI-57220	0	Correct
Specification: Specifications:							

- 70 gsm
- Weight per Box: 12kg
- Product Dimension: A4: 8.5in x 9in x 12.2in
- Color: White
- Works with laser/inkjet printers, copiers, and fax machines.
- Paper rolls are tightly wound and precisely cut for high-quality output.
- Lint-free, bright white paper.
- The acid-free paper also prevents printing and copier sheets from yellowing over time to ensure long-lasting archival

6	pack	Paper, Photo, A4, Double Sided Glossy, 220 gsm, 50 sheets/pack, Jojo	4	4	2025-09-19 #: DR-22511/CI-57220	0	Comple
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Specification:

- Double Sided Glossy Photo Papers are ideal when it comes to printing photos, with both sides of the paper specially which gives prints that maximum shiny finish and vividness that are true to the image. These photo papers doesn't wr or curl during printing and with a nice weight added to it. These are available in A4 & A3 size and in different paper thickness.
- Paper Size - A4
- Number of Sheets - 50
- Paper Texture - Glossy
- Paper Grammage - 220gsm

7	boxes	Pen, Sign, Fine Tech, 0.3mm, Blue, 12 pcs/box, Dong-A	3	3	2025-09-19 #: DR-22511/CI-57220	0	Comple
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Specification:

Specifications:

Color: Blue

Type: 0.3 mm Sign Pen, Fine-Tech

Sold per box: 12 pcs/box

8	btls	Soap, Dishwashing, Liquid, 250mL/btl, Smart / Joy	3	3	2025-09-19 #: DR-22511/CI-57220	0	Comple
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Specification:

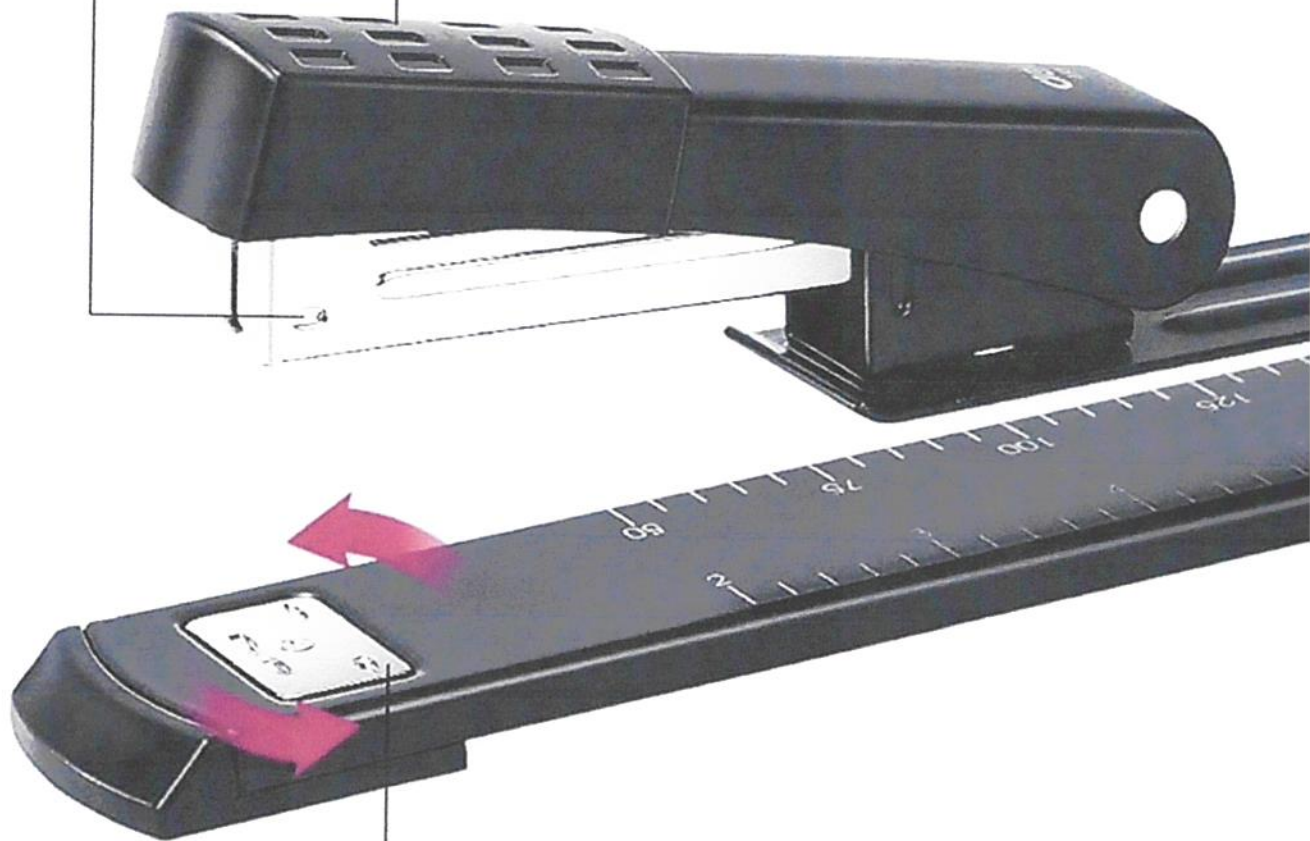
None

9	pc	Stapler, Long Reach Arm, for Booklet Binding, Black, KW Trio	1	1	2025-09-19 #: DR-22511/CI-57220	0	Comple
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2" Stapling Depth with Accurate Scale

Low Staple Indica

Durable Plastic H



Reversible Anvil

INSPECTION

ACCEPTANCE

ected:

9/22/25

Date Recieved:

9/22/25

☒ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial



MARK LOUIS L. GARCES
Inspector



DOREEN B. ALBA

Head, Supply & Property Management