

INSPECTION & ACCEPTANCE REPORT

Assorted PR's

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pcs	Capeal (for pet slim water container), Blue Distribution _____ OHGP c/o Josefina L. Soria (STF-2025-04-00517) - 10	10	10	2025-10-06 #: DR 51802	0	Completed
Specification: None							
2	pcs	Cartolina, US, Blue, at least 160gsm Distribution _____ DBM c/o Shello G. Catorce (STF-2025-03-00416) - 2 DBM c/o Shello G. Catorce (STF-2025-03-00416) - 3	5	5	2025-09-19 #: DR-51565	0	Completed
Specification: None							
3	pcs	Floor Mop with wooden handle, heavy duty Distribution _____ OHGP c/o Josefina L. Soria (STF-2025-04-00485) - 2	2	2	2025-09-19 #: DR-51565	0	Completed
Specification: None							
4	pcs	Folding table, plastic top, steel tube legs, white Distribution _____ CN c/o Guada Fe D. Amihan (STF-2024-10-02663) - 3	3	0		3	Undelivered
Specification: Folding table, plastic top, steel tube legs, white, 180x70x74cm							
5	pc	Heavy Duty Folding Table Distribution _____ DSO c/o Junard C. Gucela (STF-2024-10-02966) - 2	2	2	2025-09-19 #: DR-51565	0	Completed
Specification:							

Heavy Duty Folding Table 6ft Half Folding Table Simple/Table/Dining Table/Computer Table Convenient,

Assembly: Fully Assembled

Antique Collection: No

Material: Plastic

Country of Origin: Others

Table Type: Outdoor Tables

Foldable Furniture: Yes

Dimension (L x W x H): 180x74

Stock: 138

6	pc	Non-Spill Sticker, Blue, for caps of 5-gallon round water container Distribution OHIGP c/o Josefina L. Soria (STF-2025-04-00517) - 5000	5000	5000	2025-10-06 #: DR 51802	0	Completed
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Specification:

None

7	rolls	PVC Coated paper for bookbinding (Haspi), Brown Distribution ULC c/o Maegan Lou A. Aruta (STF-2024-10-02451) - 25	25	0		25	Undelivered
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Specification:

PVC Coated paper for bookbinding (Haspi), Brown

Size:

1.1-1.42m wide x 25 meters/roll

8	rolls	PVC Coated paper for bookbinding (Haspi), Dark Blue Distribution ULC c/o Maegan Lou A. Aruta (STF-2024-10-02451) - 25	25	0		25	Undelivered
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Specification:

PVC Coated paper for bookbinding (Haspi), Dark Blue

Size:

1.1-1.42m wide x 25 meters/roll

9	rolls	PVC Coated paper for bookbinding (Haspi), Light Blue Distribution ULC c/o Maegan Lou A. Aruta (STF-2024-10-02451) - 25	25	0		25	Undelivered
Specification: PVC Coated paper for bookbinding (Haspi), Light Blue Size: 1.1-1.42m wide x 25 meters/roll							
10	rolls	PVC Coated paper for bookbinding (Haspi), Maroon Distribution ULC c/o Maegan Lou A. Aruta (STF-2024-10-02451) - 25	25	0		25	Undelivered
Specification: PVC Coated paper for bookbinding (Haspi), Maroon Size: 1.1-1.42m wide x 25 meters/roll							
11	rolls	PVC Coated paper for bookbinding (Haspi), Yellow Distribution ULC c/o Maegan Lou A. Aruta (STF-2024-10-02451) - 25	25	0		25	Undelivered
Specification: PVC Coated paper for bookbinding (Haspi), Yellow Size: 1.1-1.42m wide x 25 meters/roll							
12	piece	Record Book, Big, 200 Pages Distribution OHIGP c/o Josefina L. Soria (STF-2025-04-00485) - 5	5	5	2025-09-19 #: DR-51565	0	Completed
Specification: None							
13	pcs	Sediment Filter, 1 micron Distribution OHIGP c/o Josefina L. Soria (STF-2025-04-00517) - 10	10	0		10	Undelivered
Specification: None							
14	pcs	Sediment Filter, 5 micron Distribution OHIGP c/o Josefina L. Soria (STF-2025-04-00517) - 10	10	0		10	Undelivered

Specification: None							
15	pc	Sheer Curtain with rings, White, 60" x 120"/pc Distribution OUS c/o Antonieta Corazon D. Israel (STF-2024-12-03265) - 4	4	0		4	Undelivered
Specification: 60" x 120" Sheer White Curtain with rings							
16	rolls	Tape, Masking, 2", Brown Distribution OHIGP c/o Josefina L. Soria (STF-2025-04-00485) - 5	5	5	2025-09-19 #: DR-51565	0	Completed
Specification: None							
17	pc	Umbrella Seal for Water Container, for water refilling Distribution OHIGP c/o Josefina L. Soria (STF-2025-04-00517) - 3000	3000	3000	2025-10-06 #: DR 51802	0	Completed
Specification: None							
INSPECTION Date Inspected: 10/7/25 ☒ Inspected, verified and found in order as to quantity and specifications ☐ Others: _____ _____ _____ 				ACCEPTANCE Date Recieved: 10/8/25 ☐ Complete ☒ Partial 			
MARK LOUIS L. GARCES Inspector				DOREEN B. ALBA Head, Supply & Property Management			