

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-GF-MOOE-2025-10-0757**
Office/Dept: **RERC**

IAR No: 25-11-1599
Date: 2025-11-13
2,000.00 GF-2025-08-01104

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	kl	Carbonized coconut shell	8	8	2025-11-12 #: DR 10103	0	Completed

Specification:

Carbonized coconut shell

INSPECTION

Date Inspected: 11/13/25

☒ Inspected, verified and found in order
as to quantity and specifications

☐ Others: _____



MARK LOUIS L. GARCES
Inspector

ACCEPTANCE

Date Recieved: 11/25/25

☒ Complete

☐ Partial

DOREEN B. ALBA
Head, Supply & Property Management