

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-STF-MOOE-2025-07-0495**
Office/Dept: **Assorted Depts/Offices**

IAR No: 25-09-1134
Date: 2025-09-11
15,000.00 Assorted PR's

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Ergo Chair Handrail and Adjustable Headrest Ergonomic Mesh Office Chair <div>Distribution BuO c/o Jocelyn T. Co (STF-2025-04-00470) - 1</div>	1	1	2025-09-10 #: DR-10071	0	Completed

Specification:

This ergonomic office chair is designed for maximum comfort and support during long work hours. The seat mesh is durable, ensuring it remains supportive designed without any sagging.

Recline Functionality: Adjust the recline angle from 90" to 125" providing comfort options

Weight Capacity: 180 KG

Ergonomic Lumbar Support: Continuous back comfort and lumbar support

Flexible Sear Back: Adaptable seat back conforms to our back, providing a relaxing and personalized seating

Wide-Range Adjustable Headrest: Benefit from high-precision neck support

Premium Polyester Fiber Nylon Mesh: Provides strong elasticity, high resilience and excellent breathability, comfortable and supportive seating experience

2	pc	Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics) <div>Distribution AdO c/o Lorna B. Abamo (STF-2025-03-00376) - 1</div>	1	1	2025-09-10 #: DR-10071	0	Completed
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Specification:

None

INSPECTION

ACCEPTANCE

Date Inspected: 9/14/05


Date Received: 9/14/05


☒ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial


MARK LOUIS L. GARCES
Inspector


DOREEN B. ALBA
Head, Supply & Property Management