

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **PHILIPPINE DUPLICATORS, INC.**

IAR No: 25-07-0910

P.O No.: **PO-STF-MOOE-2025-07-0400**

Date: 2025-07-23

Office/Dept: **DAS**

10,802.40

STF-2025-05-00613

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	500 ml	PRIPORT BLACK INK DX2430	10	10	2025-07-22 #: SI-0030640	0	Completed

Offer:

DX2430 RICOH-GESTETNER

INSPECTION

ACCEPTANCE

Date Inspected: *7/23/25*

Date Recieved: *7/23/25*

☐ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

[Signature]
JHONAVEL R. CASTIL
Inspector

[Signature]
VIVIAN V. BALBARINO
Head, Supply & Property Management