

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte  
**SUPPLY & PROPERTY MANAGEMENT**

## INSPECTION & ACCEPTANCE REPORT

Supplier: **SUAREZ BROTHERS METAL ARTS, INC.**  
P.O No.: **PO-GF-MOOE-2025-02-0092**  
Office/Dept: **MMDC**

IAR No: 25-06-0723  
Invoice No.: SI-017079  
Date: 2025-06-04  
**37,490.00** GF-2024-09-01693

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Presidential Nameplate	1	1	2025-06-02	0	Completed

**Specification:**

- Specifications include the following: Brass (Nickel Plated) with Stainless Steel Presidential Nameplate with sizes included in the sample layout attached.

INSPECTION *celabros*

ACCEPTANCE *celabros*

Date Inspected:

Date Recieved:

- ☐ Inspected, verified and found in order as to quantity and specifications
- ☐ Others: \_\_\_\_\_

- ☒ Complete
- ☐ Partial

*Jhonavel R. Castil*  
**JHONAVEL R. CASTIL**  
Inspector

*Vivian V. Balbarino*  
**VIVIAN V. BALBARINO**  
Head, Property Office