

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **GERSONS HOUSE OF FLOWERS / GERSON G. BUTAWAN** IAR No: 25-11-1461
P.O No.: **PO-STF-2024-07-0565** Date: 2025-10-24
Office/Dept: **Assorted Depts/Offices** **80,000.00** Assorted PR's

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	piece	Lei Necklace Distribution LDHRAO c/o Arianne J. Caintic (GF-2023-09-02336) - 200 LDHRAO c/o Arianne J. Caintic (STF-2023-09-02331) - 200	400	400	2025-10-23 #: SI 20014	0	Completed

Specification:

None

INSPECTION

Date Inspected:

10/25/25

☒ Inspected, verified and found in order as to quantity and specifications

☐ Others: _____

MARK LOUIS L. GARCES
Inspector

ACCEPTANCE

Date Recieved:

10/25/25

☒ Complete

☐ Partial

DOREEN B. ALBA
Head, Supply & Property Management