

INSPECTION & ACCEPTANCE REPORT

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	sets	Desktop Computer, with Monitor, Core i5 12th Gen, 8GB RAM (Assembled) or higher	2	2	2025-10-06 #: CI 226867	0	Completed
Specification: <ul style="list-style-type: none"> • Processor: 12th Generation Intel® Core™ i5-12400 (2.50 GHz up to 4.40 GHz) or higher • Motherboard: Intel® H610 Express Chipset Micro ATX <ul style="list-style-type: none"> ◦ VRM: 6+1+1 Hybrid Digital VRM ◦ Features: High quality capacitors and anti-sulfur resistors or higher • Operating System: Genuine Windows 11 Home 64 • Memory: 8 GB DDR4-3200MHz (UDIMM) or higher • Graphics: Integrated Graphics • SSD: 256 GB SSD M.2 2280 PCIe or higher • Casing: mATX casing • Power Supply: At least 450W, True Rated 80+ Bronze • Monitor: <ul style="list-style-type: none"> ◦ Size: 24 inches ◦ Resolution: FHD (1920 x 1080) ◦ Panel Type: IPS ◦ NTSC Coverage: 72% ◦ Response Time: 5ms ◦ Refresh Rate: 60Hz 							
2	btl	Ink, Epson 003,Genuine Black 65mL	100	100	2025-10-06 #: CI 226867	0	Completed
Specification: None							
3	pieces	Ink, Epson, genuine, (BK) T664, 70 ml	10	10	2025-10-06 #: CI 226867	0	Completed
Specification: None							
4	unit	Laptop, 14" Core i5 11th Gen, Core i5 13th Gen MSI 15-813 VE	1	0		1	Undelivered
Specification:							

- **Memory:** 8GB DDR4-3200 or higher
- **Storage:** 512GB M.2 NVMe PCIe 3.0 SSD or higher
- **Display:** 14" Full HD (1920x1080) IPS
- **Graphics:** NVIDIA GeForce MX330 2GB GDDR5 VRAM
- **Connectivity:**
 - 802.11AC WiFi
 - Bluetooth
 - HDMI Port
 - USB 3.2 Gen 1 Type-C Support
- **Operating System:** Genuine Windows 10
- **Accessories:** Includes free backpack

INSPECTION

ACCEPTANCE

Date Inspected:

10/7/25

Date Recieved:

10/8/25

☐ Inspected, verified and found in order
as to quantity and specifications

☐ Complete

☐ Others: _____

☒ Partial


JUDE B. ROLA
Inspector


DOREEN B. ALBA
Head, Supply & Property Management