

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-GF-MOOE-2025-05-0258**
Office/Dept: **VSUCO**

IAR No: 25-06-0730
Invoice No.: DR-8393
Date: 2025-06-09
2,100.00 GF-2025-01-00042

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Dust pan, plastic, stand-up handle, large	4	4	2025-06-04	0	Completed
2	pcs	Duster, Feather	3	3	2025-06-04	0	Completed
3	pack	Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black	30	30	2025-06-04	0	Completed

INSPECTION *ulabx*

ACCEPTANCE *ulabx*

Date Inspected:

Date Recieved:

☒ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

Jhonavel R. Castil
JHONAVEL R. CASTIL
Inspector

Vivian V. Balbarino
VIVIAN V. BALBARINO
Head, Property Office