

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ITANG		
FIRST NAME	MARIEDITH	NAME EXTENSION (JR., SR)	
MIDDLE NAME	FLORENTINO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/13/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Philippines
7. HEIGHT (m)	1.55	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	52		Subdivision/Village Barangay
9. BLOOD TYPE	B		CITY/MUNICIPALITY Province
10. GSIS ID NO.	2005056952		6521
11. PAG-IBIG ID NO.	080-147-171505	18. PERMANENT ADDRESS	House/Block/Lot No. Street
12. PHILHEALTH NO.	13-000069511-5	ZIP CODE	LARAY MAHAYAG
13. SSS NO.	34-073897-6		Subdivision/Village Barangay
14. TIN NO.	269-050-561		MERIDA LEYTE
15. AGENCY EMPLOYEE NO.	V00917		CITY/MUNICIPALITY Province
16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship	19. TELEPHONE NO.	NA
17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street	20. MOBILE NO.	09359798597
18. PERMANENT ADDRESS	House/Block/Lot No. Street	21. E-MAIL ADDRESS (if any)	mariedithitang@gmail.com
19. TELEPHONE NO.	NA		
20. MOBILE NO.	09359798597		
21. E-MAIL ADDRESS (if any)	mariedithitang@gmail.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	NA	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	ITANG			
FIRST NAME	IGNACIO	SR.		
MIDDLE NAME	PUSO			
25. MOTHER'S MAIDEN NAME				
SURNAME	FLORENTINO			
FIRST NAME	MA. CLARA			
MIDDLE NAME	BOHOLST			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DOMONAR ELEMENTARY SCHOOL	PRIMARY EDUCATION	1993	1999	N/A	1999	3rd HONORABLE MENTION
SECONDARY	ORMOC CITY NATIONAL HIGH SCHOOL	HIGH SCHOOL	1999	2003	N/A	2003	N/A
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	N/A	NA	N/A
COLLEGE	LEYTE STATE UNIVERSITY (Main Campus)	BACHELOR OF SCIENCE IN AGRICULTURE	2003	2007	N/A	2007	N/A
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY (Main Campus)	MASTER OF SCIENCE IN AGRONOMY	2012	2014	N/A	2014	DOST-NSC

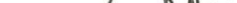
(Continue on separate sheet if necessary)

SIGNATURE		DATE	7/17/18
-----------	--	------	---------

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	AGRICULTURISTS' BOARD EXAMINATION	0.8	JULY 19-21, 2011	TACLOBAN CITY	0013900	8/31/2011
	BARANGAY ELIGIBILITY	N/A	N/A	GOVERNMENT CENTER, PALO, LEYTE	21080070	2/18/2009
	NC III Agri Crop Production	N/A	5/25/2015	Visayas State University		

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	7/17/18
-----------	---	------	---------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / LOCAL GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Kabalikat Civicom 938 Station Baybay Chapter	NOV. 2017	PRESENT	N/A	Member
	VSU-CC	JUNE 2018	PRESENT	N/A	Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	K TO 12 SCHOLARS' ONBOARDING AND SENDING HEI ORIENTATION	11/4/2017	11/4/2017	4.0	TECHNICAL	COMMISSION ON HIGHER EDUCATION VIII
	VSUCC BASIC COOPERATIVE COURSE SEMINAR	6/10/2017	6/10/2017	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY CREDIT COOPERATIVE
	TRAINING ON HOW TO HANDLE SEXUAL HARASSMENT CASES IN THE ACADEME	11/28/2016	11/28/2016	8.0	TECHNICAL	INSTITUTE OF STRATEGIC RESEARCH AND DEVELOPMENT STUDIES - VISAYAS STATE
	SEMINAR ON CHEMICAL SAFETY IN THE LABORATORY	11/10/2016	11/10/2016	4.0	TECHNICAL	DSS, VISAYAS STATE UNIVERSITY
	GENDER AND DEVELOPMENT REORIENTATION FOR FRONTLINERS, DEPARTMENT HEADS AND CENTER DIRECTORS OF VSU	9/16/2016	9/16/2016	8.0	TECHNICAL	INSTITUTE OF STRATEGIC RESEARCH AND DEVELOPMENT STUDIES - VISAYAS STATE
	1ST REGIONAL CONFERENCE OF THE SOCIETY OF AGRICULTURAL EDUCATORS REGION VIII	9/25/2015	9/25/2015	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	CONFERENCE ON EXPERIENCES AND LESSONS LEARNED IN REHABILITATING TYPHOON-DAMAGED AGRICULTURE AND THE 6TH BIENNIAL PSAI CONVENTION	7/31/2015	8/01/2015	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	NATIONAL CERTIFICATE III IN AGRICULTURAL CROPS PRODUCTION	5/25/2015	5/26/2015	16.0	TECHNICAL	AGRICULTURAL TRAINING INSTITUTE, VISAYAS STATE UNIVERSITY
	(PARTICIPANT AND POSTER PRESENTER) 4TH NATIONAL DOST-SEI ASTHRDP-NSC SCHOLARS' CONFERENCE	5/07/2015	5/08/2015	16.0	TECHNICAL	DEPARTMENT OF SCIENCE AND TECHNOLOGY
	SEMINAR ON TOMATO PRODUCTION IN AUSTRALIA	8/16/2013	8/16/2013	8.0	TECHNICAL	OFFICE OF THE DIRECTOR FOR RESEARCH AND EXTENSION, VISAYAS STATE UNIVERSITY
	TRAINING ON HORTICULTURAL RESEARCH, TECHNOLOGY DEVELOPMENT AND COMMERCIALIZATION	6/25/2013	6/28/2013	32.0	TECHNICAL	DEPARTMENT OF HORTICULTURE, VISAYAS STATE UNIVERSITY
	TRAINING ON SKILLS ENHANCEMENT IN HORTICULTURAL CROP SCIENCE AND TECHNOLOGY	12/03/2012	12/07/2012	40.0	TECHNICAL	DEPARTMENT OF HORTICULTURE, VISAYAS STATE UNIVERSITY
	SEMINAR-WORKSHOP ON WRITING SCIENTIFIC ARTICLES FOR PEER-REVIEWED JOURNALS	9/18/2012	9/18/2012	8.0	TECHNICAL	OFFICE OF THE DIRECTOR FOR RESEARCH AND EXTENSION, VISAYAS STATE UNIVERSITY
	FINANCIAL MANAGEMENT SYSTEM	4/18/2012	4/19/2012	16.0	TECHNICAL	NATIONAL IRRIGATION ADMINISTRATION VIII
	TRAINING ON IRRIGATORS' ASSOCIATION ORGANIZATION AND DEVELOPMENT	3/13/2012	3/15/2012	24.0	TECHNICAL	NATIONAL IRRIGATION ADMINISTRATION VIII
	BASIC LEADERSHIP DEVELOPMENT COURSE	3/27/2012	3/28/2012	16.0	TECHNICAL	NATIONAL IRRIGATION ADMINISTRATION VIII

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	INITIATIVE		N/A		PCAARRD Scholars' Association Inc. (PSAI)
	GOOD SPEAKING AND WRITING SKILLS				
	DEPENDABLE				
	COMPUTER LITERATE				
	FLUENTLY SPEAKS ENGLISH, FILIPINO, CEBUANO AND WARAY-WARAY				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	7/17/18
-----------	---	------	---------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
RESIGNATION AND END OF TERM

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
VICOTR B. ASIO	VISAYAS STATE UNIVERSITY	9176341438
BERTA C. RATILLA	VISAYAS STATE UNIVERSITY	9169724921
RUTH O. ESCASINAS	VISAYAS STATE UNIVERSITY	9064140686

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC

ID/License/Passport No.: 0013900

Date/Place of Issuance: 11-09-15 TACLOBAN CITY

Signature (Sign inside the box)

7/17/2018

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this JUL 18 2018, affiant exhibiting his/her validly issued government ID as indicated above.

DOC. NO. 792
PAGE NO. 41
BOOK NO. III
SERIES OF 2016

ATTY. ALVIN D. CARABINES
PUBLIC ATTORNEY
PURSUANT TO RA 4064

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 1, 2016 - Present
- Position: Instructor I
- Name of Office/Unit: Department of Agronomy-Visayas State University
- Immediate Supervisor: Dr. Berta C. Ratilla
- Name of Agency/Organization and Location: Department of Agronomy-Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Update laboratory manuals
- Conducted research
- Coordinated Agronomy classes
- Conducted laboratory and lecture classes, quizzes, long exams, term exams and practical exams
- Handled and supervised Thesis Advisees'
- Chairmanship and membership of different department committees
- Computed and submitted grades

- Summary of Actual Duties

- Responsible in conducting classes, quizzes, long exams, term exams and practical exams. Revising course syllabi, and table of specifications. Submitting of midterm and final grades of students. Conducting research of the department.

- Duration: June 15, 2014 – May 30, 2016
- Position: Part-time Instructor
- Name of Office/Unit: Department of Agronomy-Visayas State University
- Immediate Supervisor: Dr. Berta C. Ratilla
- Name of Agency/Organization and Location: Department of Agronomy-Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Conducted laboratory classes, quizzes, long exams, term exams and practical exams
- Membership of different department committees
- Computed and submitted grades

- Summary of Actual Duties

- Responsible in conducting classes, quizzes, long exams, term exams and practical exams. Revising course syllabi, and table of specifications. Submitting of midterm and final grades of students.

MARIEDITH F. ITANG

(Signature over Printed Name
of Employee/Applicant)

Date: 7/17/18