


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Charlie S. Andan has assumed the duties and responsibilities as Instructor I of Department of Meteorology effective August 1, 2018.

This certification is issued in connection with the issuance of the appointment of Ms/Mr Charlie S. Andan as Instructor I.

Done this 19th day of September in VSU, Visca, Baybay City, Leyte.


ROBERTO C. GUARTE
Head of Office/Department/Unit

Date: _____

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*