



Notice of Salary Adjustment

01-APRIL-2019

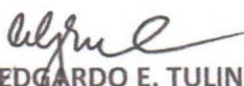
Mr. Virgelio M. Alao
Instructor II
VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 575 dated March 25, 2019, implementing Executive Order (EO) No. 201, s. 2016 as amended by EO No. 76, s. 2019, your salary as Instructor II is hereby adjusted effective January 1, 2019, as follows:

1. Adjusted monthly basic salary effective January 1, 2019, under the new Salary Schedule:
SG 13 Step 3 **P 25,861.00**
(310,332.00) p.a.
2. Actual monthly basic salary as of December 31, 2018
SG 13 Step 3 **P 24,799.00**
(297,588.00)p.a.
3. Monthly salary adjustment effective January 1, 2019 (1-2) **P 1,062.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: **Instructor II**

Salary Grade: **13**

Item No. FY 2018 Plantilla of Personnel: **INST2-18-2016**

cc: Records, GSIS, PRPEO, Payroll