



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph; email: op@vsu.edu.ph

Office of the President

NOTICE OF STEP INCREMENT

July 30, 2015

Dr. Myrna M. Avila
ISRDS, VSU
Baybay City

Madam :

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing (Section 13 (c) of R.A. No. 6758, your salary as **Professor III SG - 26** is hereby adjusted effective **August 19, 2015** as shown below.

Basic Monthly Salary

As of August 18, 2015..... Php 61,965.00 (743,580.00) S7

Salary Adjustment

a) Merit () step/s

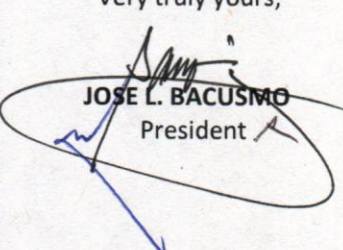
b) Length of Service (1) step

Adjusted Basic Monthly Salary

Effective August 19, 2015 Php 62,646.00 (751,752.00) S8

The step increment/s is/are subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,


JOSE L. BACUSIMO
President

cc : Records, ODAHRD, PRPEO, Payroll