

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALIÑA		
FIRST NAME	FATIMA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	TOLIBAS		
3. DATE OF BIRTH (mm/dd/yyyy)	7/12/1957	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BURAUEN, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	106 WARNER House/Block/Lot No. Street VSU Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.5	ZIP CODE	6521-A
8. WEIGHT (kg)	63		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	None LA PURISSIMA ST. House/Block/Lot No. Street NA NA Subdivision/Village Barangay BURAUEN LEYTE City/Municipality Province
10. GSIS ID NO.	CM-3886284	ZIP CODE	6516
11. PAG-IBIG ID NO.	913259593936		
12. PHILHEALTH NO.	130000144089		
13. SSS NO.	NONE	19. TELEPHONE NO.	NONE
14. TIN NO.	116623090	20. MOBILE NO.	09357348765
15. AGENCY EMPLOYEE NO.	V000078	21. E-MAIL ADDRESS (if any)	fatima_balina@yahoo.com.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	Visca, VSU, BAYABAY CITY, LEYTE			
TELEPHONE NO	None			
24. FATHER'S SURNAME	BALIÑA			
FIRST NAME	FORTUNATO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CELERIO			
25. MOTHER'S MAIDEN NAME	CIRIL AGUILLON TOLIBAS			
SURNAME	BALIÑA			
FIRST NAME	CIRILA			
MIDDLE NAME	TOLIBAS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BURACAN ELEMENTARY SCHOOL	ELEMENTARY	6/1/1963	4/1/1969	NA	1969	SALUTATORI AN
SECONDARY	BURAUEN PROVINCIAL HIGH SCHOOL	SECONDARY	6/1/1969	4/1/1978	NA	1978	DESERVING
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIENCE IN AGRICULTURAL EDUCATION	6/1/1978	4/1/1982	NA	1982	COCOFED
GRADUATE STUDIES	VISAYAS STATE COLLEGE OF AGRICULTURE	MASTER OF SCIENCE IN AGRICULTURAL EDUCATION	6/1/1989	4/1/1999	NA	1989	NONE

(Continue on separate sheet if necessary)			
SIGNATURE	<i>Fatima T. Balina</i>	DATE	10/02/2018

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CAREER SERVICE SUB PROFESSIONAL EXAMINATION	79.5	12/6/1981	TACLOBAN CITY	NA	NA
PROFESSIONAL BOARD EXAM FOR TEACHERS	76.6	12/8/1982	TACLOBAN CITY	NA	NA

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
1/1/2017	Present	Associate Professor I	Visayas State University	39,151.00	SG 19	Permanent	Yes
1/1/2017		Assistant Professor IV	Visayas State University	36,111.00	SG 18	Permanent	Yes
1/1/2016	12/31/2016	Assistant Professor IV	Visayas State University	33,831.00	SG 18	Permanent	Yes
10/1/2015	12/31/2015	Assistant Professor IV	Visayas State University	31,696.00	SG 18	Permanent	Yes
2/17/2014	9/30/2015	Assistant Professor IV	Visayas State University	31,351.00	SG 18	Permanent	Yes
6/1/2012	2/16/2014	Assistant Professor IV	Visayas State University	31,351.00	SG 18	Temporary	Yes
10/28/2011	5/31/2012	Assistant Professor IV	Visayas State University	28,305.00	SG 18	Temporary	Yes
6/1/2011	10/27/2011	Instructor I	Visayas State University	18,333.00	SG 12	Temporary	Yes
10/29/2010	5/31/2011	Instructor I	Visayas State University	16,726.00	SG 12	Temporary	Yes
6/24/2010	10/28/2010	Instructor I	Visayas State University	16,726.00	SG 12	Contractual	Yes
1/7/2009	6/23/2010	Instructor I	Visayas State University	15,119.00	SG 12	Contractual	Yes
4/1/2009	6/23/2010	Instructor I	DCDE, Visayas State University	13,512.00	SG 12	Contractual	Yes
7/1/2008	3/31/2009	Science Research Assistant	Visayas State University	11,275.00		Contractual	Yes
7/1/2007	6/30/2008	Science Research Assistant	Leyte State University	10,250.00		Contractual	Yes
1/1/2004	6/30/2007	Science Research Assistant	Leyte State University	9,318.00		Contractual	Yes
1/1/2003	12/31/2003	Science Research Assistant	Leyte State University	9,318.00		Contractual	Yes
1/1/2002	12/31/2002	Science Research Assistant	Visayas State College of Agriculture	9,318.00		Contractual	Yes
7/1/2001	12/31/2001	Science Research Assistant	Visayas State College of Agriculture	9,318.00		Contractual	Yes
1/1/2000	6/30/2001	Science Research Assistant	Visayas State College of Agriculture	8,874.00		Contractual	Yes
1/1/1999	12/31/1999	Science Research Assistant	Visayas State College of Agriculture	9,680.00		Contractual	Yes
1/1/1998	12/31/1998	Science Research Assistant	Visayas State College of Agriculture	9,680.00		Contractual	Yes
11/1/1991	12/31/1997	Science Research Assistant	Visayas State College of Agriculture	9,680.00		Contractual	Yes
1/1/1997	10/31/1997	Science Research Assistant	Visayas State College of Agriculture	8,274.00		Contractual	Yes
1/1/1996	12/31/1996	Science Research Assistant	Visayas State College of Agriculture	6,866.40		Contractual	Yes
1/1/1995	12/31/1995	Science Research Assistant	Visayas State College of Agriculture	5,660.40		Contractual	Yes
1/1/1994	12/31/1994	Science Research Assistant	Visayas State College of Agriculture	4,460.40		Contractual	Yes
1/1/1993	12/31/1993	Science Research Assistant	Visayas State College of Agriculture	3,500.40		Contractual	Yes
1/1/1992	12/31/1992	Science Research Assistant	Visayas State College of Agriculture	3,500.40		Contractual	Yes
1/1/1991	12/31/1991	Science Research Assistant	Visayas State College of Agriculture	2,782.50		Casual	Yes
7/1/1989	12/31/1990	Science Research Assistant	Visayas State College of Agriculture	3,500.00		Contractual	Yes
1/1/1988	6/30/1989	Research Assistant V	Visayas State College of Agriculture	1,795.00		Contractual	Yes
7/1/1987	12/31/1987	Research Assistant	Visayas State College of Agriculture	1,632.15		Contractual	Yes
3/1/1987	6/30/1987	Research Assistant	Visayas State College of Agriculture	1,380.65		Contractual	Yes
7/1/1986	2/28/1987	Research Assistant	Visayas State College of Agriculture	1,200.55		Contractual	Yes
1/1/1985	6/30/1986	Research Assistant	Visayas State College of Agriculture	1,091.40		Contractual	Yes
5/1/1984	12/31/1984	Research Assistant	Visayas State College of Agriculture	992.20		Contractual	Yes
1/1/1984	4/30/1984	Research Assistant	Visayas State College of Agriculture	902.00		Contractual	Yes
8/16/1983	12/31/1983	Research Assistant	Visayas State College of Agriculture	853.00		Contractual	Yes
7/1/1983	8/15/1983	Research Assistant	Visayas State College of Agriculture	597.00		Casual	Yes
1/1/1983	6/30/1983	Research Assistant	Visayas State College of Agriculture	853.00		Contractual	Yes
9/13/1982	12/31/1982	Research Assistant	Visayas State College of Agriculture	742.00		Contractual	Yes
6/14/1982	8/31/1982	Research Aide	Visayas State College of Agriculture	426.90		Casual	Yes

(Continue on separate sheet if necessary)

SIGNATURE

Arthur T. Babilis

DATE

10/02/2018

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / LOCAL GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	VISCA FACULTY ASSOCIATION	10/30/2014	Up to the present	NA	NA

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Workshop in Preparation Level 1 AACUP Accreditation	10/5/2017	10/6/2017	16.0		Visayas State University
	Catalyzing Dev't of Rural Communities: Ratification of the NEAP & Operationalizing AFE Strategic Plan for 2017-2022	3/29/2016	4/1/2016	8.0		Agricultural Training Institute, National Training Center, Region VIII
	VSU Strategic Planning Workshop	12/1/2015	12/2/2015	16.0		Visayas State University
	Facilitating and Counseling Skills Retooling Seminar	11/16/2015		4.0		University Student Services Office, VSU
	1st Regional Conference of the Society of Agricultural Educators of Region VIII	9/25/2015		8.0		Society of Agricultural Educators Reg. 8
	Gender Induction Training	5/14/2015		4.0		OxFAM, Great Britain
	Outcome-Based Education	5/4/2015	5/5/2015	16.0		Visayas State University
	Seminar Workshop on Table of Specification	8/20/2014		8.0		Department of Teacher Education, Visayas State University
	Roundtable Discussion on Integrating LOCAL KNOWLEDGE in VSU's Instruction, RD & E Programs	8/29/2013		3.0		Institute for Strategic Research and Development Studies, VSU
	Value Chain Assessment and targeting	7/8/2013	7/12/2013	40.0		Australian Center for International Agricultural Research
	Barangay Legal Education Seminar	11/23/2012	11/24/2012	18.0		University of the Philippines, Law Center Training & Covention Division
	Training on Feature Story & News Writing	3/14/2012	3/15/2012	8.0		Office of the Vice President for Research & Resources Program (VCARRP) & VSU

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Teaching		None		VSU Faculty Association
					Philippine Assoc. Of Graduate Education

(Continue on separate sheet if necessary)

SIGNATURE	<i>Gertrina J. Balis</i>	DATE	10/2/2018
-----------	--------------------------	------	-----------

