


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Mr. Jovel M. Aberilla has assumed the duties and responsibilities as Instructor of Institute of Human Kinetics, VSU, Visca, Baybay City, Leyte effective January 1, 2019.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. Aberilla as Instructor

Done this 3rd day of January 2019 in Baybay.


MARY JEAN M. SAPAN
Head of Office/Department/Unit

Date: Jan. 3, 2019

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC
CS Form No. 4
Revised 2018

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*