

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. I. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ARCE		
FIRST NAME	LISA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ITGANO		
3. DATE OF BIRTH (mm/dd/yyyy)	8/7/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HILONGOS LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	187 N/A House/Block/Lot No. Street N/A ALEJOS Subdivision/Village Barangay BATO LEYTE City/Municipality Province ZIP CODE 6525
7. HEIGHT (m)	1.51	18. PERMANENT ADDRESS	187 N/A House/Block/Lot No. Street N/A ALEJOS Subdivision/Village Barangay BATO LEYTE City/Municipality Province ZIP CODE 6525
8. WEIGHT (kg)	45		
9. BLOOD TYPE	B+		
10. GSIS ID NO.	2004720689		
11. PAG-IBIG ID NO.	121152463688		
12. PHILHEALTH NO.	13-000118671-0		
13. SSS NO.	N/A	19. TELEPHONE NO.	(053) 568-0078
14. TIN NO.	478-839-541	20. MOBILE NO.	+639273967451
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	lisa.arce@yahoo.com / lisa.arce@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ARCE			
FIRST NAME	ARIEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	RAGAS			
25. MOTHER'S MAIDEN NAME				
SURNAME	ITGANO			
FIRST NAME	ESTRELLA VIRGILIA			
MIDDLE NAME	TOONG			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BATO CENTRAL SCHOOL	PRIMARY EDUCATION	2001	2007	N/A	2007	SALUTATORIA N
SECONDARY	BATO NATIONAL HIGH SCHOOL	HIGH SCHOOL	2007	2011	N/A	2011	VALEDICTORIA N
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS in AGRICULTURE	2011	2015	N/A	2015	MAGNA CUM LAUDE
GRADUATE STUDIES	WAGENINGEN UNIVERSITY	MASTERS IN PLANT SCIENCE	2016	2018	N/A	2018	NFP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/02/18
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## IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/02/18
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON- GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A		N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	1ST VISAYAS WIDE CASSAVA CONGRESS	09/26/2018	09/27/2018	16	TECHNICAL	DEPT. OF AGRICULTURE; AGRICULTURAL TRAINING INSTITUTE; VSU; PRCRTC
	1ST LEYTE CASSAVA CONGRESS	09/25/2018	09/25/2018	8	TECHNICAL	COMMUNITY ASSISTANCE AND RELIEF EVERYWHERE (CARE)
	TRAINING COURSE ON RESEARCH AND DEVELOPMENT (R&D) PROJECT IMPLEMENTATION MANAGEMENT	4/9/2018	7/9/2018	32	MANAGERIAL	DOST; VICARP; PHILIPPINE ASSOCIATION OF RESEARCH MANAGERS; VSU
	EPS GRADUATE PROGRAMME (MSC TALENT)- PROPOSAL WRITING	05/14/2018	2/7/2018	59	TECHNICAL	EXPERIMENTAL PLANT SCIENCES GRADUATE SCHOOL
	EXPERIMENTAL PLANT SCIENCES MEETING 2018	9/4/2018	10/4/2018	16	TECHNICAL	NETHERLANDS ORGANIZATION FOR SCIENTIFIC RESEARCH
	NATIONAL WORKSHOP ON INVASIVE PESTS AND DISEASE OF CASSAVA	03/14/2016	03/17/2016	24	TECHNICAL	INTERNATIONAL CENTER FOR TROPICAL AGRICULTURE ; VISAYAS STATE UNIVERSITY
	2ND NATIONAL ORGANIC AGRICULTURE SCIENTIFIC CONFERENCE	02/16/2016	02/20/2016	32	TECHNICAL	ORGANIC AGRICULTURE SOCIETY OF THE PHILIPPINES
	1ST SYMPOSIUM OF THE PHILIPPINE SOCIETY OF BIOCHEMISTRY AND MOLECULAR BIOLOGY RESEARCH	01/15/2016	01/15/2016	3	TECHNICAL	PHILIPPINE SOCIETY OF BIOCHEMISTRY AND MOLECULAR BIOLOGY
	27TH JOINT VICARP AND RRDEN REGIONAL RESEARCH DEVELOPMENT AND EXTENSION SYMPOSIUM	3/12/2015	4/12/2015	16	TECHNICAL	VICARP-RRDEN
	1ST REGIONAL ANNUAL CONFERENCE ON CLIMATE CHANGE RESEARCH, DEVELOPMENT AND EXTENSION	10/14/2015	10/16/2015	16	TECHNICAL	REGIONAL CLIMATE CHANGE RESEARCH AND DEVELOPMENT CENTER
	TRAINING-WORKSHOP ON WRITING AND PRESENTING PROPOSALS TOWARDS BUILDING SCIENCE CULTURE IN THE EASTERN VISAYAS REGION	1/10/2015	2/10/2015	16	TECHNICAL	OUTSTANDING YOUNG SCIENTISTS
	1ST REGIONAL CONFERENCE OF THE SOCIETY OF AGRICULTURAL EDUCATORS REGION VIII	09/25/2015	09/25/2015	8	TECHNICAL	SOCIETY OF AGRICULTURAL EDUCATORS R-VIII
	DYNAMIC CLASSROOMS: COMMUNICATION, COMPREHENSION	08/19/2015	08/20/2015	16	TECHNICAL	VISAYAS STATE UNIVERSITY

(Continue on separate sheet if necessary)


VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	DANCING		MOST OUTSTANDING STUDENT OF THE YEAR		PHILIPPINE SOCIETY OF BIOCHEMISTRY AND MOLECULAR BIOLOGY
	READING				
	TRAVELING				


(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/02/18
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 ATTY. RYSAN C. GUINOCOR  
 VSU LEGAL OFFICER  
 Person Administering Oath