

## PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	ASIO		
FIRST NAME	LUZ		NAME EXTENSION (JR., SR)
MIDDLE NAME	GENESTON		
3. DATE OF BIRTH (mm/dd/yyyy)	01/17/1969	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BUTUAN CITY	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Philippines
7. HEIGHT (m)	1.524	GTZ HOUSE #2	VSU
8. WEIGHT (kg)	52	House/Block/Lot No.	Street
9. BLOOD TYPE	O	Subdivision/Village	PANGASUGAN
10. GSIS ID NO.	69011702007	CITY	Barangay
11. PAG-IBIG ID NO.		City/Municipality	LEYTE
12. PHILHEALTH NO.	13-000073474-9		Province
13. SSS NO.		18. PERMANENT ADDRESS	
14. TIN NO.	116-624-563	GTZ HOUSE #2	VSU
15. AGENCY EMPLOYEE NO.	V000657	House/Block/Lot No.	Street
		Subdivision/Village	PANGASUGAN
		BAYBAY CITY	Barangay
		City/Municipality	LEYTE
			Province
		19. TELEPHONE NO.	6521-A
			(053) 563-7392
		20. MOBILE NO.	09321381889
		21. E-MAIL ADDRESS (if any)	luz.asio@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ASIO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	VICTOR	N/A	MA. VICTORIA STEPHANE G. ASIO	MAY 27, 1992
MIDDLE NAME	BINGCO		JOHANNES REINER G. ASIO	MARCH 30, 1997
OCCUPATION	PROFESSOR VI			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BAYBAY, LEYTE			
TELEPHONE NO.	9176341438			
24. FATHER'S SURNAME	GENESTON			
FIRST NAME	DIONISIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SEROHIJOS			
25. MOTHER'S MAIDEN NAME	CORAZON AYA BUQUE			
SURNAME	BUQUE			
FIRST NAME	CORAZON			
MIDDLE NAME	AYA			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PAWING ELEMENTARY SCHOOL	PRIMARY				1982	w/ honors
SECONDARY	LEYTE STATE COLLEGE	SECODARY				1986	
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIENCE IN AGRICULTURE (SOIL SCIENCE)				1991	
GRADUATE STUDIES	LEYTE STATE UNIVERSITY (NOW VSU)	MASTERS DEGREE IN AGRONOMY				2004	
GRADUATE STUDIES	CENTRAL LUZON STATE UNIVERSITY	PHD IN CROP SCIENCE (AGRONOMY)				2018	ASTHRDP-DOST

(Continue on separate sheet if necessary)

SIGNATURE

DATE

11 Feb 2019



[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	11 Feb 2019
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11 Feb 2019



## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	CATHOLIC WOMEN'S LEAGUE (CWL)				MEMBER
	LEATARE CHANTERS (VSU)				MEMBER; ADVISER

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Dancin and singing		Model Science Research Assistant Award 2013 given by VSU		PHILIPPINE SOIL SCIENCE SOCIETY AND TECHNOLOGY (PSSST), Inc.
			PLAQUE OF RECOGNITION given by DOST-SEI JULY 2018 AT PICC MANILA		ORGANIC AGRICULTURE SOCIETY OF THE PHILIPPINES, Inc.
			PUBLICATION AWARD 2916 given by VSU		KAPISANANG KIMIKA NG PILIPINAS
					PHILIPPINE SOCIETY FOR LACTIC ACID BACTERIA
					VSU ADPA

(Continue on separate sheet if necessary)

(Continue on separate sheet if necessary)			
SIGNATURE	<i>[Signature]</i>	DATE	11 Feb 2019



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

35. a. Have you ever been found guilty of any administrative offense?  
b. Have you been criminally charged before any court?

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

39. Have you acquired the status of an immigrant or permanent resident of another country?

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
DR. ROSEMARIE T. TAPIC	CLSU SCIENCE CITY MUNOZ, NE	9207478232
DR. BERTA C. RATILLA	VSU, BAYBAY CITY, LEYTE	9262597123
ROMEL B. ARMECIN	VSU, BAYBAY CITY, LEYTE	9199925099



PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

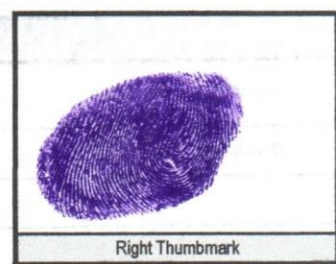
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:

ID/License/Passport No.: H1208000735

Date/Place of Issuance: JUNE 08, 2017

Signature (Sign inside the box)  
11 Feb 2019  
Date Accomplished



SUBSCRIBED AND SWORN to before me this FEB 13 2019, affiant exhibiting his/her validly issued government ID as indicated above.

Doc. No. 7118  
Page No. 109  
Book No. 1019  
Series of 1019

ATTY. RENE ALLAN G. JERVOSO  
Notary Public for Baybay City,  
Mahabag and Albura, Leyte  
NC No. B-19-01-02 / Until Dec. 31, 2020  
Magsaysay Ave., Baybay City, Leyte  
IBP No. 067260 / Manila / 1-12-19  
PTR No. 2536378 / Albura Leyte / 1-03-19  
TIN No. 918-790-898 / Roll No. 46353  
MCLE Corporation Admin. No. 100943




**WORK EXPERIENCE SHEET**

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

**If applying to Supervising Administrative Officer**

- Duration: January 01, 2018 – present
- Position: Assistant Professor 2
- Name of Office/Unit: Department of Agronomy
- Immediate Supervisor: Dr. Berta C. Ratilla
- Name of Agency/Organization and Location: Visayas State University, Baybay Leyte
- List of Accomplishments and Contributions (if any)
  - Taught graduate and undergraduate courses in Agronomy
  - Supervised thesis students
  - Conducted research on Yolanda project
  - Presented paper on national and international conferences
  - Participated in committee meetings
- Summary of Actual Duties
  - Perform instruction, research, extension and other related activities

  
 LUZ Q. ASIO  
 (Signature over Printed Name  
 of Employee/Applicant)

Date: 11 Feb 2019