

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ALCOBER		
FIRST NAME	ED ALLAN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	LLANO		
3. DATE OF BIRTH (mm/dd/yyyy)	5/21/1979	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
4. PLACE OF BIRTH	BAYBAY CITY	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s: <input checked="" type="checkbox"/> Married	17. RESIDENTIAL ADDRESS	DUPLEX B-1 JACKFRUIT DRIVE House/Block/Lot No. Street VSU CAMPUS, VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.524	ZIP CODE	6521
8. WEIGHT (kg)	66	18. PERMANENT ADDRESS	DUPLEX B-1 JACKFRUIT DRIVE House/Block/Lot No. Street VSU CAMPUS, VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	"O"	ZIP CODE	6521
10. GSIS ID NO.	B79JMELO19	19. TELEPHONE NO.	053-563-7636
11. PAG-IBIG ID NO.	0801-354235-06	20. MOBILE NO.	09061219610
12. PHILHEALTH NO.	19-000760510-6	21. E-MAIL ADDRESS (if any)	ian.alcober@vsu.edu.ph
13. SSS NO.	NONE		
14. TIN NO.	433-959-940		
15. AGENCY EMPLOYEE NO.	V00026		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ALCOBER		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LUVILLA	NAME EXTENSION (JR., SR) N/A	LANCE G. ALCOBER	12/4/2007
MIDDLE NAME	GARCIA		ALEIAJ G. ALCOBER	10/2/2009
OCCUPATION	ADMINISTRATIVE OFFICER II		ADRIELLE G. ALCOBER	12/8/2012
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	053-563-7643			
24. FATHER'S SURNAME	ALCOBER			
FIRST NAME	ENRIQUE	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	RELADOR			
25. MOTHER'S MAIDEN NAME				
SURNAME	LLANO			
FIRST NAME	DOLORES			
MIDDLE NAME	SARGADO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	PRIMARY EDUCATION	1984	1992	GRADUATED	1992	NONE
SECONDARY	VISCA LABORATORY HIGH SCHOOL	HIGH SCHOOL	1992	1996	GRADUATED	1996	NONE
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS AGRICULTURE	1996	2000	GRADUATED	2000	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS AGRONOMY	2001	2004	GRADUATED	2004	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/18/2019	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Agriculturist	82.67%	7/9/2003	Cebu City	000402	8/20/2003
	PD # 907	N/A	4/4/2000	Visayas State University	10080161	4/6/2000
	Driver's license	N/A	5/21/1995	Land Transportation Office, Ormoc City	HO3-96-026421	5/21/1996


(Continue on separate sheet if necessary)

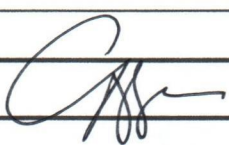
V. WORK EXPERIENCE




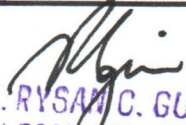
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	KABALIKAT CIVICOM 938 Chapter	2/14/2017	Present	N/A	Member	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	State Universities and Colleges-Association of Colleges of Agriculture in the Philippines, Inc	5/22/2019	5/24/2019	24	Technical	SUC-ACAP Inc. and Visayas State University
	Training of Outcome-Based Education Seminar	3/4/2019	3/5/2019	16	Technical	Visayas State University
	AAACU 22nd Biennial Conference and General Assembly	10/15/2019	10/18/2018	32	Technical	ASIAN Association of Agricultural Colleges and Universities
	Regional Seed Network Year-End Meeting	12/3/2018	12/4/2018	16	Technical	Department of Agriculture- Regional Field Office 8
	Visayas Rice R4D Planning-Workshop	2/28/2017	3/3/2017	20	Technical	Philippine Rice Research Institute
	27th Joint ViCARP and RRDEN Regional Research, Development and Extension Symposium	12/4/2015	12/4/2015	8	Technical	Visayas Consortium for Agricultural and Resources Program, Regional Research and Development Extension Network
	National Agriculture, Fishery and Natural Resources Extension Symposium	9/30/2015	10/1/2015	8	Technical	Philippine Extension and Advisory Services Network
	Enabling the AgRiDOC: A New Breed of Rice Extensionists	6/16/2015	10/23/2015	700	Technical	Philippine Rice Research Institute, Agricultural Training Institute, International Rice Research Institute
	National Certificate III in Agricultural Crop Production	5/28/2015	5/29/2015	16	Technical	Technical Education and Skills Development Authority
	Climate-Smart Farmer Field School Training of Trainers	1/29/2015	1/30/2015	16	Technical	Food and Agriculture Organization of the United Nations
	VSU Web Development Workshop	1/19/2015	1/21/2015	24	Technical	Visayas State University
	National Conference on Development Initiatives in the Philippine Marginal Uplands	10/22/2013	10/24/2013	24	Technical	Visayas State University, Commission on Higher Education
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Proficient in Microsoft Word, Excel and PowerPoint and Publisher		N/A		Visayas State University Faculty Association	
	Driving 2 -4 wheel vehicle				Organic Agriculture Society of the Philippines	
					Asian Intellect for Academic Organization and Development Inc.	
					Philippine Association of Agriculturist	
					Philippine Extension and Advisory Services Network Inc	
SIGNATURE				DATE	11/18/2019	
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>BERTA C. RATILLA</td><td>DA, VSU, Visca, Baybay City, Leyte</td><td>053-563-7636</td></tr><tr><td>ULYSSES A. CAGASAN</td><td>DA, VSU, Visca, Baybay City, Leyte</td><td>053-563-7636</td></tr><tr><td>RUTH O. ESCASINAS</td><td>DA, VSU, Visca, Baybay City, Leyte</td><td>053-563-7636</td></tr></table>			NAME	ADDRESS	TEL. NO.	BERTA C. RATILLA	DA, VSU, Visca, Baybay City, Leyte	053-563-7636	ULYSSES A. CAGASAN	DA, VSU, Visca, Baybay City, Leyte	053-563-7636	RUTH O. ESCASINAS	DA, VSU, Visca, Baybay City, Leyte	053-563-7636
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RUTH O. ESCASINAS	DA, VSU, Visca, Baybay City, Leyte	053-563-7636												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		<div><div>ED ALLAN ALCOVER</div>PHOTO</div> <div>Right Thumbmark</div>												
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: Visayas State University</div> <div>ID/License/Passport No.: V00026</div> <div>Date/Place of Issuance: August 1, 2014/ VSU</div>	<div><div>Signature (Sign inside the box)</div><div>11/18/2019</div><div>Date Accomplished</div></div>													
SUBSCRIBED AND SWORN to before me this 20 NOV 2019, affiant exhibiting his/her validly issued government ID as indicated above.														
<div><div>ATTY. RYSAN C. GUINOCOR</div><div>VSU LEGAL OFFICER</div><div>Person Administering Oath</div></div>														

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: **October 28, 2011 – present**
 - Positions: **Instructor-Associate Professor**
 - Name of Office/Unit: **Department of Agronomy**
 - Immediate Supervisor: **Dr. Ulysses A. Cagasan**
 - Name of Agency/Organization and Location: **Visayas State University, Visca, Baybay City, Leyte**
 - List of Accomplishments and Contributions (if any)
 - Conducted research and published a paper on Evaluation of Different Cropping Systems for Marginal uplands in Inopacan, Leyte
 - Conducted research on Effects of Minimum Tillage, Zero Synthetic Pesticide and The Use of Natural Pesticide in Irrigated Lowland Rice Production and presented results during VSU annual research in-house review
 - Prepared syllabus of Crop Science 21 (Principles of Crop Science) course
 - Hired as consultant of the CAPE program of DOST-8
 - Manages the Rice Seednet Project- an income generating project of the university
 - Summary of Actual Duties
 - Conducts instruction, research, extension and production functions.
-
- Duration: **February 7, 2003 – November 30, 2006**
 - Position: **Agriculturist II**
 - Name of Office/Unit: **Technical Staff**
 - Immediate Supervisor: **Dr. Henry Y. Goltiano**
 - Name of Agency/Organization and Location: **Agricultural Training Institute – Regional Training Center VIII, VSU Campus, Visca, Baybay City, Leyte**
 - List of Accomplishments and Contributions (if any)
 - Served as resource person during trainings
 - Served as community organizer of various extension projects
 - Member of the Region-8 team that spearheaded the dissemination of the Hybrid Rice Program
 - Summary of Actual Duties
 - Acted as resource person, community organizer, and training facilitator
-
- Duration: **November 20, 2000 – September 20, 2001**
 - Position: **Science Research Assistant**
 - Name of Office/Unit: **National Abaca Research Center**
 - Immediate Supervisor: **Dr. Lelita R. Gonzal**
 - Name of Agency/Organization and Location: **Visayas State University, Visca, Baybay City, Leyte**
 - List of Accomplishments and Contributions (if any)
 - Determine and map out the severity of the bunchy top disease of the abaca producing municipalities in the 5th District of Leyte
 - Summary of Actual Duties
 - Conducted mapping and bunchy disease monitoring of the abaca producing municipalities in the 5th District of Leyte
 - Conducted trainings on how to contain and manage the abaca bunchy disease of the abaca producing municipalities in the 5th District of Leyte

ED ALLAN L. ALCOBER

(Signature over Printed Name
of Employee/Applicant)

Date: 11/18/2019