



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH AND
DEVELOPMENT STUDIES**

January 2, 2024

Dr. Daniel Leslie S. Tan
Officer-In-Charge
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**
Vice President-Academic Affairs
VSU, Visca, City of Baybay

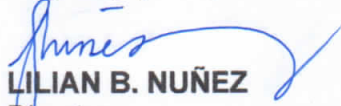
Dear Dr. Tan:

I would like to designate, **Ms. Gina A. Delima** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on January 3, 2024 or until my return. I will be on leave on said date.

As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the abovementioned date.

Thank you and regards.

Very truly yours,


LILIAN B. NUÑEZ
Director

Conforme:


GINA A. DELIMA
Instructor II

Recommending Approval:

MOISES NEIL V. SERIÑO
Dean, CME

BEATRIZ S. BELONIAS
Vice President-Academic Affairs

APPROVED:

DANIEL LESLIE S. TAN
Officer-In-Charge