



VISAYAS
STATE UNIVERSITY

**DEPARTMENT OF
FOOD SCIENCE &
TECHNOLOGY**

December 19, 2024

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Suzette B. Lina**
Dean, CAFS

Dr. Rotacio S. Gravoso
VP for Academic Affairs

Dear Dr. Yepes:

I would like to recommend the following faculty members as Officer-in-Charge of the Department of Food Science and Technology on the specified dates as follows:

Mr. Jubymar A. Mabuto – December 18, 19 & 20, 2024
Ms. Leilani M. Valdevieso – December 23, 2024

On these dates, I will be on leave. As Officer-in-Charge, they are authorized to assume the duties and responsibilities as Department Head, in addition to their regular tasks as faculty member in the department.

Sincerely,


LYNETTE C. CIMAFRANCA
Head, DFST


Conforme:


JUBYMAR A. MABUTO
Instructor I

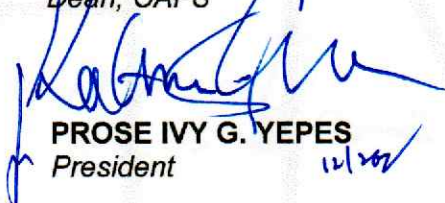

LEILANI M. VALDEVISO
Instructor I

Recommending Approval


SUZETTE B. LINA
Dean, CAFS


ROTACIO S. GRAVOSO
VP for Academic Affairs

Approved:


PROSE IVY G. YEPES
President



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