



Republic of the Philippines

REQUEST FOR QUOTATION

PR No: STF-2020-10-00085 (Page 1 of 3)

Name of Supplier: **PHILCOPY CORPORATION**

Address of Supplier: #140-B REAL STREET, SANTIAGO BLDG., BARANGAY 21 (

Contact No. & E-mail Address: 561-0321 / 0917-837-1311 & philormoc@philcopy.net

Canvass No: C-2021-44

Date: 03-03-2021

Direct Contracting

Delivery Period: Within 15 calendar days from receipt of P.O.

Deadline for Submission of RFQ: 7 Calendar days

Item No	Articles (Complete description and specification)	ABC	Qty.	Unit	Unit Price	Total Price
1	Kyocera Taskalfa 3051 Ci Toner, TK-8309 K	10,000.00	1	pc	9700	9700
2	Kyocera Taskalfa 3051 Ci Main Charging 8705	6,000.00	1	pc	11400	11400
3	Kyocera Taskalfa 3051 Ci Waste Toner Box	1,500.00	2	pcs	1417	1417
	xxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxx					

Authorized By: 
JESSAMINE C. ECLEO
 Head, Procurement Office

Canvassed By: 
LESTER LAYOLA / BRYAN REBUYAS
 Canvasser

Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in accordance called for
ABIGAIL D. SUSAN

FOB (VSU Main, Visca, Baybay City, Leyte)

Printed Name & Signature of Supplier

Deadline for Submission of RFQ: 7 Calendar days

End-User: CET

Purpose: For office use

☐ Baybay ☐ Ormoc
☐ Tacloban ☐ Samar
☐ Leyte ☐ So. Leyte

Instructions:

1. Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
2. Accomplish this RFQ correctly and accurately. Please put initials for erasures.
3. Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentations that are above the set ABC will be rejected.
4. Quotations that are above the set ABC will be rejected.
5. Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Don't miss the new **Autograph** by **Don Williams**

1. Business Permit
2. Philgeps Registration No.
3. Income / Business Tax Return