



30-C-2021-35

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
PROCUREMENT OFFICE

# REQUEST FOR QUOTATION

PR No: GF -2020-10-00201 ( Page 1 of 1 )

Name of Supplier: PHILIPPINE DUPLICATORS, INC.

Address of Supplier: DOOR A-101 F. MENDOZA BUILDING, 141 - STO. NINO ST

Contact No. &amp; E-mail Address: 523-0114 / 0905-449-0167 &amp; gudznobadz@yahoo.com

Canvass No: C-2021-35

Date: 2021-02-02 09:41:03

Mode of Procurement : Direct Contracting

Delivery Period: within 15 calendar days from receipt of P.O

Deadline for Submission of RFQ: 7 Calendar days

| Item No | Articles<br>(Complete description and specification) | ABC      | Qty. | Unit   | Unit Price | Total Price | FOB (VSU Main, Visca, Baybay City, Leyte) | Authorized By:<br><br>JESSAMINE C. ECLEO<br>Head, Procurement  |
|---------|--|----------|------|--------|------------|-------------|---|--|
| 1       | Master roll for DX-2430 copy printer, 100 cuts       | 1,960.00 | 5    | pieces | 1,960      | 9,800.00    |   | Canvassed By:<br><br>LESTER LAYOLA/BRYAN REBUYAS<br>Canvasser  |
|         |  |          |      |        |            |             |   | Signature of Authorized Canvasser<br>I hereby certify that I am in a<br>position<br>to furnish the articles at the prices<br>shown and in quantities called for<br><br>(Printed Name & Signature of<br>Supplier) |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |
|         |  |          |      |        |            |             |   |  |

End-User: DSS

Purpose: for instruction use

- |  |                                    |                                 |
|--|------------------------------------|---------------------------------|
| <input type="checkbox"/> Baybay              | <input type="checkbox"/> Ormoc     | <input type="checkbox"/> Manila |
| <input checked="" type="checkbox"/> Tacloban | <input type="checkbox"/> Samar     | <input type="checkbox"/> Cebu   |
| <input type="checkbox"/> Leyte               | <input type="checkbox"/> So. Leyte | <input type="checkbox"/> Davao  |

Control No: \_\_\_\_\_

**Instructions:**

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC will be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

**Documentary Requirements:**

- Business Permit
- Philgeps Registration No.
- Income / Business Tax Return