



VISAYAS STATE UNIVERSITY

REQUEST FOR QUOTATION

Name of Supplier: **PHILCOPY CORPORATION**

Contact No. & E-mail Address: 561-0321 / 0917-837-1311 & philformoc@philcopy.net

Date: 2021-02-17 08:45:41

Direct Contracting

Delivery Period: within 15 calendar days from receipt of PO

Deadline for Submission of RFO: 7 October 2016

[illegible]

Purpose: for conferences use

Instructions:

1. Please quote your **best offer** for the items listed above in your **best government price** inclusive of taxes, delivery, and other applicable charges.
2. Accomplish this RFP correctly and accurately. Please put initials for changes.
3. Submit along with this RFP the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
4. Quotations that are above the set ABC will be rejected.
5. Submit this RFP within the set deadline for submit as indicated above. Late bids will not be accepted.

☐ Baybay ☐ Ormoc ☐ Manila

☐ Tacloban ☐ Samar ☐ Cebu

☐ Leyte ☐ So. Leyte ☐ Davao

Documentary Evidence

1. Business Permit
2. Philgeps Registration No. .
3. Income / Business Tax Return