

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



131-5-1544-2022-2-0-2

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Multi-Media Development Center**

Project Code: **WEB TEAM-2022**

Purpose: **For office use.**

Total Budget : **100,000.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fuel & Lubricants																
Diesel	240	liters	50.00	12,000.00	30		30	30		30	30		30	30		30
Sub-Total				12,000.00												
IT Supplies and Equipment																
UPS, at least 800 watts	2	unit	5,000.00	10,000.00	1			1								
Ink, Epson 003,Genuine Black 65mL	15	btl	350.00	5,250.00	10			5								
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00	5			5								
Ink, EPSON 003,Genuine Magenta 65mL	10	btl	350.00	3,500.00	5			5								
Ink, EPSON 003,Genuine Yellow 65mL	10	btl	350.00	3,500.00	5			5								
HDMI to HDMI cable	5	piece	500.00	2,500.00	2			2			1					
Sub-Total				28,250.00												
Office Supplies																
Paper, Bond, A4, S-20, 70 gsm	24	reams	253.00	6,072.00	10			10			4					
Coffee Maker	1	pc	1,200.00	1,200.00	1											
Sticky Note, 3 x 5, Yellow	15	pads	150.00	2,250.00	10			5								
Tape, Duct, 2" x 25m, Black/Grey	15	rolls	180.00	2,700.00	10			5								
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	30	pack	115.00	3,450.00	20			10								
Cork Board, Wall Mount, w/ aluminum frame, 4' x 6'	1	pcs	2,860.00	2,860.00	1											
Clip Board, Plastic, with PVC Cover, Long, any color	2	pcs	222.00	444.00	1			1								
Stapler, HD No.35	2	pc	350.00	700.00	1			1								
Staple Wire, #35	20	boxes	30.00	600.00	10			10								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pen, Whiteboard Marker, black	15	pieces	50.00	750.00	10			5								
Pen, Whiteboard Marker, blue,	15	pieces	50.00	750.00	10			5								
Laminating Film, A4, 100 shts/box, 250 microns	2	box	1,430.00	2,860.00	1			1								
Pilot V10 Grip Hi-Techpoint Rollerball Pen (blue)	2	box	800.00	1,600.00	1			1								
Yasen Laminating Film	2	roll	780.00	1,560.00	1			1								
Steno Pads (Various colors)	10	pcs	170.00	1,700.00	5			5								
Prism Classic Notebook(Dot,lines,Blank,Grid)4 design	10	pcs	110.00	1,100.00	5			5								
A3 copy paper	14	reams	420.00	5,880.00	10			4								
A4 Matte Photo Paper	25	packs	70.00	1,750.00	10			10			5					
3D Embossing Label Maker Tape	25	rolls	40.00	1,000.00	10			15								
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00	1			1								
Tape, Masking, 3/4" x 25 yards	12	rolls	36.00	432.00	8			4								
Sub-Total				40,858.00												
Grand Total				81,108.00												

Prepared by: _____

WINDY O. TUYAN

Noted by: _____

JED ASAPH D. CORTES
Unit Head/Project Leader

Funds Available: _____

MYRNA S. PANCITO
Head, Budget Office

Date: **09/02/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies