



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: P'LAVA HUT CATERING SERVICES & RESTAURANT	P.O No: PO-GF-MOOE-2022-10-0797
Address: BRGY. GUADALUPE, BAYBAY CITY, LEYTE	Date: 10-28-2022
TIN: 000-000-0000	P.R No: GF-2022-10-02191
	Mode of Procurement: NP - Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus	Delivery Term: FOB-VSU Baybay
Delivery Period: As needed by the end-user	Payment Term: As per cost of meals served

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	packs	Packed Meals for Lunch (150.00)	120	150.00	18,000.00

Specification:

Includes the following:

- at least 2 main dish
- at least 1 cup rice
- at least 1 drinks
- at least 1 fruit or dessert

		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
		Purpose: Freshwater Biomonitoring Workshop Field work (Nov. 4 & 6, 2022)			
		Intended: DBS			

TOTAL: 18,000.00

Total Amount in Words: **EIGHTEEN THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

EDGARDO E. TULIN

President

Supplier's signature Over Printed Name

Date

Fund Cluster: _____

Funds Available: _____

ORS/BURS No. : _____

Date of ORS/BURS : _____

Amount: _____

**NICK FREDDY R.
BELLO**

Head, Accounting