



REQUEST FOR QUOTATION

Date: 02-25-2021

1. Please quote your **best offer** for the items listed above in your **best government price** inclusive of taxes, delivery, and other applicable charges.
2. Accomplish this RFO correctly and accurately. Please put initials for erasures.
3. Submit along with this RFO the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documents.
4. Quotations that are above the set ABC will be rejected.
5. Submit this RFO within the set deadline for submission indicated above. Late bids will not be accepted.

☐ Baybay ☐ Ormoc ☐ Manila
☐ Tacloban ☐ Samar ☐ Cebu
☐ Leyte ☐ So. Leyte ☐ Davao

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1. Business Permit
2. Philgeps Registration No.
3. Income / Business Tax Return