



REQUEST FOR QUOTATION

Canvass No: C-2021-27

Name of Supplier: **PHILCOPY CORPORATION**

World's Preeminent Direct Contracting

Address of Supplier: **#140-B REAL STREET, SANTIAGO BLDG., BARANGAY 21 (**

Delivery Period: within 15 calendar days from receipt of P.O.

Contact No. & E-mail Address: **561-0321 / 0917-837-1311 & philormoc@philcopy.net**

Deadline for Submission of RFO: 2:00 PM, Tuesday, February 2, 2010

[illegible]

End-User: DFST

Purpose: For office use

☐ Baybay ☐ Ormoc ☐ Manila
☐ Tacloban ☐ Samar ☐ Cebu
☐ Leyte ☐ So. Leyte ☐ Davao

Instructions:

1. Please quote your **best offer** for the items listed above in your lowest government price inclusive of taxes, delivery, and other applicable charges.
2. Accomplish this RFQ correctly and accurately. Please put initials for errors.
3. Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
4. Quotations that are above the set ABC will be rejected.
5. Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Handprints:

1. Business Permit
2. Philgeps Registration No.
3. Income / Business Tax Return