



5-5-324-2021-8-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: Department of Biological Sciences
Project Code: DBS (A.III.B.1)
Purpose: check status

Total Budget : 200,000.00
Funding : GF- MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fuel & Lubricants																
Gasoline, Premium	170	liter	55.00	9,350.00	20		30	20		20	20		20	20		20
Sub-Total				9,350.00												
Hardwares																
Fluorescent Tube, 40 watts	16	pc	300.00	4,800.00	16											
Sub-Total				4,800.00												
IT Supplies and Equipment																
Canon Pixma Ink Bottle, GI-790(Black)	10	btls	400.00	4,000.00	10											
Canon Pixma Ink Bottle, GI-790(Cyan)	5	btls	400.00	2,000.00	5											
Canon Pixma Ink Bottle, GI-790(Magenta)	5	btls	400.00	2,000.00	5											
Canon Pixma Ink Bottle, GI-790(Yellow)	5	btls	400.00	2,000.00	5											
Fusing unit for Fuji photocopy machine docucentre S2011	1	unit	14,000.00	14,000.00	1											
Transport belt Gestetner DX2430	2	pcs	1,900.00	3,800.00	2											
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00	10											
Sub-Total				31,300.00												
Office Supplies																
Envelope, Expanding, with garter tie, brown, long	50	pc	15.00	750.00			50									
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00			50									
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	1	tubes	220.00	220.00			1									
Alcohol, Ethyl, 70% solution, 500mL	15	btls	125.00	1,875.00			15									
Alcohol, Isopropyl, 70% solution, 500mL	15	btls	140.00	2,100.00						15						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				143,327.00												

Prepared by:  **ANALYN M. MAZO**

Noted by:  **ANALYN M. MAZO**
Unit Head/Project Leader

Funds Available:  **MYRNA S. PANCITO**
Head, Budget Office

Date: 09/23/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies