



30-C-2021-34

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
PROCUREMENT OFFICE

# REQUEST FOR QUOTATION

PR No: GF-2020-10-00190 ( Page 1 of 1 )

Name of Supplier: PHILIPPINE DUPLICATORS, INC.

Address of Supplier: DOOR A-101 F. MENDOZA BUILDING, 141 - STO. NINO ST

Contact No. &amp; E-mail Address: 523-0114 / 0905-449-0167 &amp; gudznobadz@yahoo.com

Canvass No: C-2021-34

Date: 2021-02-02 09:40:56

Mode of Procurement : Direct Contracting

Delivery Period: within 15 calendar days from receipt of P.O

Deadline for Submission of RFQ: 7 Calendar days

Item No	Articles (Complete description and specification)	ABC	Qty.	Unit	Unit Price	Total Price	FOB (VSU Main, Visca, Baybay City, Leyte)	Authorized By:  JESSAMINE C. ECLEO Head, Procurement
1	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	1,080.24	10	pieces	1,080.24	10,802.40		Canvassed By:  LESTER LAYOLA/BRYAN REBUYAS Canvasser Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for  (Printed Name & Signature of Supplier)
2	Master roll for DX-2430 copy printer, 100 cuts	1,960.00	5	pieces	1,960.00	9,800.00		

End-User: DLABS  
Purpose: for office use

- ☐ Baybay ☐ Ormoc ☐ Manila  
☒ Tacloban ☐ Samar ☐ Cebu  
☐ Leyte ☐ So. Leyte ☐ Davao

Control No: \_\_\_\_\_

**Instructions:**

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFO correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC will be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

**Documentary Requirements:**

- Business Permit
- Philgeps Registration No.
- Income / Business Tax Return