



Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
PROCUREMENT OFFICE

## REQUEST FOR QUOTATION

PR No: GF-2021-02-00040 ( Page 1 of 2 )

Name of Supplier: BXU COPY TRADING & ENT.,CORP.

Address of Supplier: DOQR #7, VILLAGE CENTER WEST, QUARRY DIST.,SALAZAR ST., BARANGAY 44-A, TACLOBAN CITY (CAPITAL)

Contact No. & E-mail Address: 321-8707 / 0965-843-4340 & bxucopytrading@yahoo.com

Canvass No: C-2021-75

Date: 03-01-2021

Mode of Procurement : Direct Contracting

Delivery Period: within 15 calendar days from receipt of P.O

Deadline for Submission of RFQ: 7 Calendar days

Item No	Articles (Complete description and specification)	ABC	Qty.	Unit	Unit Price	Total Price	FOB (VSU Main, Visca, Baybay City, Leyte)	Authorized By:  JESSAMINE C. ECLEO Head, Procurement Office
1	FUJIXEROX DC-V 2265, Toner Cartridge K (Black)	16,000.00	2	pcs	16,000.00	32,000.00		Canvassed By:  LESTER LAYOLA / BRYAN REBUYAS Canvasser
2	FUJIXEROX DC-V 2265, Toner Cartridge C (Cyan)	18,000.00	2	pcs	18,000.00	36,000.00		
3	FUJIXEROX DC-V 2265, Toner Cartridge M (Magenta)	18,000.00	2	pcs	18,000.00	36,000.00		
4	FUJIXEROX DC-V 2265, Toner Cartridge Y (Yellow)	18,000.00	2	pcs	18,000.00	36,000.00		
5	FUJIXEROX DC-V 2265, Waste Toner Cartridge	3,500.00	1	pcs	3,500.00	3,500.00		
6	FUJIXEROX DC-V 2265, Developer Unit	8,000.00	1	unit	8,000.00	8,000.00		
7	FUJIXEROX DC-V 2265, LL Drum Cartridge (imaging unit)	22,000.00	1	pcs	19,500.00	19,500.00		
	xxxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxxxxxx							Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for Jc N. Agday KRISTINA MAE N. AGDAY (Printed Name & Signature of Supplier)

End-User: OP  
Purpose: office use

☐ Baybay ☐ Ormoc ☐ Manila  
☐ Tacloban ☐ Samar ☐ Cebu  
☐ Leyte ☐ So. Leyte ☐ Davao

Control No: \_\_\_\_\_

### Instructions:

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC will be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

### Documentary Requirements:

- Business Permit
- Philgeps Registration No.
- Income / Business Tax Return