




Republic of the Philippines
LOCAL GOVERNMENT UNIT OF ORMOC
Ormoc City

CERTIFICATION OF ASSUMPTION TO DUTY

THIS IS TO CERTIFY that Ms. REGINE SABANATE PLEÑOS
has assumed the duties and responsibilities
as ADMINISTRATIVE AIDE I
of OFFICE OF THE CITY MAYOR
effective July 1, 2024.

This certification is issued in connection with the issuance of the appointment
of Ms. PLEÑOS as casual.

Done this July 1, 2024 in Ormoc City, Leyte.


ALBERT PATRICK B. DEEN
Executive Assistant IV
Head of Office

Date: July 1, 2024

Attested by:


FARICA ZGAMBO-CUTAS

OIC HRMO

201 file
Admin
COA
CSC

For submission to CSCFO within
30 days from the date of
assumption of the appointee