

GRACIELLE ROSE DELA CRUZ GENTALLAN



CONTACTS

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Baybay City, Leyte



PERSONAL INFORMATION

Birthday: November 29, 1998

Birthplace: Baybay, Leyte

Age: 21 years old

Gender: Female

Civil Status: Single

CHARACTER REFERENCES

Silverio Gempeson, RPAE, MPPM
Consultant

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Rolando C. Siccion, GE
President and Gen. Manager

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Angelica P. Baldos, PhD
*Professor, College of Forestry and
Environmental Science*

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WORK EXPERIENCE

*Administrative Officer, Rolando C. Siccion Surveying Office; and
Office staff, Solar Surveying Corporation*

January 2020 – Present

- Administered the project awarded by the DPWH Regional Office-8 entitled "Consultancy Services for the Feasibility Study and Basic Design for the Binahaan Flood Control Project (Tanauan, Palo, and Dagami)"
- Conducted regular visits on the study site; conducted house mapping and identification of flora and fauna with the area.
- Conducted public consultations, interviews and Focus Group Discussions (FGD) with barangay captains directly affected with the project.
- Prepared and submitted inception report and progress reports of the said project to the regional office.
- Produced official letters and coordinated with regional offices such as DENR-EMB, DENR-MGB, DPWH, PDRMO, PAGASA, PENRO-Palo, and municipal offices of Palo, Tanauan, and Dagami, Leyte.
- Produced preliminary work and financial plan consisting of financial and operational matters regarding the ongoing project.
- In charge of maintaining office inventory levels according to budgetary constraints.

EDUCATION

Visayas State University

Bachelor of Science in Environmental Management

June 2019

Visayas State University Laboratory High School

With Honors

April 2015

Baybay I Central School

With Honors

April 2011