



Republic of the Philippines
Province of Leyte
Municipality of Carigara
oOo

Barangay Tagak

OFFICE OF THE PUNONG BARANGAY

CERTIFICATION

TO WHOM IT MAY CONCERN:

This is to certify that **MR. DANIEL D. CONTE** was employed by the Barangay Local Government Unit (BLGU) of Brgy. Tagak as **WRITER** of the enhanced Barangay Development Plan (BDP) 2023-2025 and the Barangay Nutrition Action Plan (BNAP) 2023-2025 from **September 01, 2023** to **December 01, 2023**.

This certification is issued upon the request of the aforementioned for whatever lawful purpose this may serve.

Issued on the 4th of December, 2023 at Tagak, Carigara, Leyte, Philippines.

HON. JOHNYL T. TANGINAN
Punong Barangay

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 01, 2023 – December 01, 2023
- Position: Writer
- Name of Office/Unit: Barangay Local Government Unit (BLGU) - Tagak
- Immediate Supervisor: Hon. Johnyl T. Tanginan
- Name of Agency/Organization and Location: Office of the Punong Barangay, Tagak, Carigara, Leyte
- List of Accomplishments and Contributions (if any)
 - Completed the Barangay Nutrition Action Plan (BNAP)
 - Completed the enhanced Barangay Development Plan (BDP)
- Summary of Actual Duties
 - Identify budgetary requirement estimates, resource mobilization strategies, total project costs, and annual investment program
 - Perform participatory situational analysis using prescribed tools
 - Processing and consolidation of participatory situation analysis tool results
 - Conduct data validation dialogues to present and discuss sectoral development analysis results
 - Package the BDP and BNAP documents of Barangay Tagak



Daniel D. Conte

(Signature over Printed Name
of Employee/Applicant)

Date: 12/12/2023