

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Duration: December 9, 2022 – Present
 Position: Research Writer
 Name of Office/Unit: n/a
 Immediate Supervisor: Levi Lameda, RN
 Name of Agency/Organization and Location: Inkfinite Writers

- Summary of Actual Duties
 - Research designated topics by searching across various websites and journals
 - Support clients in fully grasping their research purpose as well as provide work samples
 - Review clients' comments and suggestions and adapt in creating the research output
 - Coordinate with the project coordinator for some instructions and concerns

Duration: November 18, 2022 – December 16, 2022
 Position: Data Encoder
 Name of Office/Unit: City Planning and Development Office
 Immediate Supervisor: EnP. Janis Claire S. Canta
 Name of Agency/Organization and Location: City Planning and Development Office- Tacloban

- Summary of Actual Duties
 - Encode in the database information obtained from transport surveys and interviews conducted in accordance with the Local Public Transport Route Plan
 - Safekeep important documents, such as survey forms
 - Ensure the data is properly encoded and accuracy is maintained by coordinating with the project leaders

Duration: September 19, 2022 – October 19, 2022
 Position: Field Researcher
 Name of Office/Unit: n/a
 Immediate Supervisor: Ervina A. Espina
 Name of Agency/Organization and Location: Food for the Hungry Philippines

- Summary of Actual Duties
 - Conduct pilot testing of the survey protocol
 - Interview participants using survey protocols among identified beneficiaries of FHP programs
 - Input the survey data in a template provided by the research team
 - Assist in conducting the Focus Group Discussions and transcribe the recordings
 - Responsible for the distribution of the tokens to the survey participants


CHRISTIAN DAVE BROÑA
 (Signature over Printed Name
 of Employee/Applicant)

Date: April 14, 2023