

**SERVICE RECORD**

**NAME** Macayan Jomar Ruñã (If Married, give also full maiden name)  
(Surname) (Given Name) (Middle Name)

**BIRTH** May 25, 1994 Leyte, Leyte (Date herein should be checked from birth or some other related documents)  
(Date of Birth) (Place of Birth)

This is to certify that the employee named herein above actually rendered services in this office and approved by the authorities concerned.

SERVICE		RECORD APPOINTMENT			OFFICE ENTITY/DIV.		L/V ABS W/O PAY	SEPARATION (4)	
Inclusive Dates		Designation	Status (1)	Salary (2)	Place of Assign.	Branch (3)		Date	Cause
From	To								
04/16/2021	12/31/2021	Social Welfare Assistant	Contractual	219,012.00	DSWD FO VIII	National	None		
01/01/2022	12/31/2022	Social Welfare Assistant	Contractual	227,976.00	DSWD FO VIII	National	None		
01/01/2023	12/31/2023	Social Welfare Assistant	Contractual	236,928.00	DSWD FO VIII	National	None		
01/01/2024	present	Social Welfare Assistant	Contractual	246,408.00	DSWD FO VIII	National	None		

Issued in compliance with Executive Order No. 54 dated August 10, 1954, and in accordance with Circular No. 58, dated August 10, 1954 of the Government Service Insurance System.

**CERTIFIED CORRECT**

  
**ANN RITZEL C. CARAGOS**  
AO V / OIC - Division Chief, HRMDD

September 17, 2024  
(Date)