CSTOM No. 34-C



## For Local Government Units

MANISHON

(Stamp of Date of Receipt)

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CKNOU 'nigre ID No.

City College of Ornoc

Control No : 24-00100

## PLANTILLA OF CASUAL APPOINTMENTS (New and re-employment) City College of Ormoc Source of Funds: Department/Office:

INSTRUCTIONS: (1) Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments.

(2) Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla. (3) Provide proper pagination (Page n of n page/s).

NAME OF APPOINTEE/8					POSITION TITLE	EQUIVALENT SALARY/	DAILY	PERIOD OF EMPLOYMENT		ACKNOWLEDGEMENT OF APPOINTEE	
1	Last Name	First Name	Name Extension (Jr/II)	Middle Name	(Do not abbreviate)	JOB/ PAY GRADE	WAGE	From (mm/dd/yyyy)	To (mm/dd/yyyy)	Signature	Date Received
1 PLENC	os	REGINE		SABANATE	ADMINISTRATIVE AIDE I	1	590.9	1/2/2024	6/30/2024	plent	1/15/54
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The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be idded off any time before employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017, as am ended, have been compiled with. reviewed and found in order.

> FARICA ZGAMBO-CUTAS, JD DIC-HRMO

Date:

1/2/2024

CERTIFICATION

This is to certify that funds are available pursuant to Appropriation Ordinance No. 0001 series of 2024.

> ROSARIO 6) SERAFICA CITY ADOOUNTANT

Date:

1/2/2024

CERTIFICATION AND SIGNATURE OF APPOINTING OFFICER / AUTHORITY

This is to certify that all pertinent provisions of Sec. 325 of RA7190 (Local Government Code of 1991) have been compiled with in the Issuance of appointments of the abovementioned persons

C/Y TORRES/GOMEZ

CITY MAYOR

1/2/2024

CSC'NOTATION

SIGI DATE

