



Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
A. Bonifacio St., Baybay City, Leyte

July 26, 2021

APPOINTMENT
Academic Year 2021 - 2022

Mr. Marck Andrew S. Galeos
College Faculty
FCIC, Baybay City, Leyte

Dear Mr. Galeos,

You are hereby appointed as College Faculty Full-time/Probationary of the Franciscan
(Position Title) (Status)
College of the Immaculate Conception, Baybay, Leyte, Incorporated, College Department, Baybay
City, Leyte, in a term of one (1) academic year (August 2, 2021 to May 31, 2022), effective August 2,
2021.

You perform job functions consistent with the Institution's vision and mission statements, philosophies, and core values; ensure that students similarly espouse and operationalize the vision, mission, and values of the school.

Please see the Dean of the College of Education for your teaching loads and other possible assignments.

Other Conditions:

1. You hereby agree to attend and participate in faculty meetings, in-service trainings, seminars and other faculty development programs required by the school, including school activities/ functions, in order to continually improve and enhance your effectivity as a Teacher of FCIC. This condition will be deductible in proportion to the number of hours the school expects of your presence and participation.
2. You hereby agree to abide by and follow the policies, rules and regulations and carry out the mission and vision of FCIC.
3. Parties finally agree that the provisions of the Faculty Manual are deemed part of this agreement.

This appointment shall be in effect from the date the appointee affixes his signature.

SISTER M. MARIBEL PIANGCO, O.S.F.
President

TIN : 177-251-505-000

Conforme:

MARCK ANDREW S. GALEOS
Appointee

Date: 8-19-21

TIN : 739-341-390-000

CC. Dean, College of Education
Head for Finance
Head for Human Resources Management and Development

Subscribed and sworn to before me this 10 SEP 2021 day of 2021 at Baybay City, Leyte, Philippines.

ATTY. VIVIAN C. ENARIO-VIDALLON
NOTARY PUBLIC

NC, NO. 8-19-12-01, JANUARY 14, 2020
UNTIL DECEMBER 31, 2021
ROLL NO. 62930

TR NO. 5057869, 1/04/2021, BAYBAY CITY, LEYTE
IBP NO. 134498, 12/11/2020, LEYTE
MCLE COMPLIANCE NO. 11/03/2021

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SERIES OF 2021