



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
Tacloban City



Revision No. 01  
Issued: 31 Aug. 2023

September 9, 2024

**ANDREW RODOLFO T. ORAIS, DVM**  
Regional Executive Director  
Regional Office VIII  
Department of Agriculture  
Kanhuraw Hill, Tacloban City

Dear Director Orais,

May we refer to you the following herein GIP Intern:

Mr. DANIEL B. MACAWILE JR.  
Ms. KATRIN R. GALLO  
Ms. ALEXANDER NICOLE P. PLACA  
Mr. ALJON M. MIJARES  
Mr. VICTOR FIEL C. VALLEPAS  
Mr. DERICK P. TIOZON  
Ms. SHIELA PHILLINE ANGELA V. OCAMPO  
Ms. PERRY MAXINE A. PANIS  
Ms. HILLARY SHANE M. CATENZA  
Ms. DAFFNY B. PALERMO  
Ms. SHAINA C. ADRALES  
Ms. DANNA KRISTINA Z. ALMENDRA

Under the Government Internship Program (GIP) which is being administered by the Department of Labor and Employment. We would like to request for their internship at your good office.

The main objective of the GIP is to provide young workers particularly the Senior High School, TechVoc and College Graduate, the opportunity to demonstrate their talents and skills in the field of public service with the ultimate objective of attracting the best and the brightest who want to pursue a career in government service, particularly in their fields and disciplines related to labor and employment.

They will be paid by DOLE a daily allowance/stipend of P405.00 per day representing 100% of the prevailing minimum wage starting September 11, 2024 until December 31, 2024.

As partner/employer please ensure that the said Intern will not be exposed to any hazardous undertakings specifically provided under the anti-Child Labor law and other pertinent laws relevant thereto.



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We also request that the time record of the following:

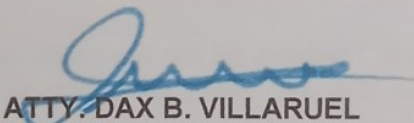
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should be signed by you or their immediate supervisor where they will be assigned together with the accomplishment report and submit to DOLE immediately after the 15<sup>th</sup> and 30<sup>th</sup> of the month for the processing of payment of her allowance/stipend.

For additional information, please feel free to call Mr. Wayne Luisito C. Velasco in his mobile number 09983387005 or 09060064751.

Thank you and warm regards.

Very truly yours,

  
ATTY. DAX B. VILLARUEL  
OIC-Regional Director