

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal cases against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

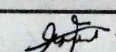
Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

CS Form No. 212 (Do not fill up for CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	AYOC		
FIRST NAME	LYNDEL FLORENCE		NAME EXTENSION (JR., SR.)
MIDDLE NAME	OMPOY		
3. DATE OF BIRTH (mm/dd/yyyy)	02/23/1997	18. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization P/s: indicate country
4. PLACE OF BIRTH	MAHAPLAG, LEYTE	If holder of dual citizenship, please indicate the details	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	118 C. TAN House/Block/Lot No. Street N/A PALANOGAN Subdivision/Village Barangay MAHAPLAG LEYTE City/Municipality Province
7. HEIGHT (m)	1.42	ZIP CODE	6512
8. WEIGHT (kg)	41	18. PERMANENT ADDRESS	119 C. TAN House/Block/Lot No. Street N/A PALANOGAN Subdivision/Village Barangay MAHAPLAG LEYTE City/Municipality Province
9. BLOOD TYPE	B+	ZIP CODE	6512
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121205332554	20. MOBILE NO.	09361548401
12. PHILHEALTH NO.	01-026162432-5	21. E-MAIL ADDRESS (if any)	ayoclyndel@gmail.com
13. SSS NO.	34-6945580-8		
14. TIN NO.	000-845-543-000		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND			
22. SPOUSE'S SURNAME	N/A	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	AYOC		
FIRST NAME	EDWIN	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	CAGABHION		
25. MOTHER'S MAIDEN NAME			
SURNAME	OMPOY		
FIRST NAME	GILDA		
MIDDLE NAME	ESCASINAS		

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PALANOGAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	2003	2009	GRADUATED	2009	SECOND HONOR
SECONDARY	MAHAPLAG NATIONAL HIGH SCHOOL - UPPER	HIGH SCHOOL	2009	2013	GRADUATED	2013	DALETON HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN STATISTICS	2013	2017	GRADUATED	2017	N/A
	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	BACHELOR OF SECONDARY EDUCATION	2019	2019	18 UNITS	N/A	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SIGNATURE		DATE	
		01/25/2022	

27.	CAREER SERVICE/ RA 1080 (BOARD/BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CIVIL SERVICE ELIGIBILITY (PROFESSIONAL)	80.66%	03/18/2018	QUEZON CITY	481245	4/7/2018
	PROFESSIONAL TEACHER (SECONDARY)	84.20%	SEPTEMBER, 2021	TACLOBAN CITY	1884577	01/11/2022- 02/23/2025

V. WORK EXPERIENCE

(Continue on separate sheet if necessary)

01/25/2022

[illegible]

VI. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS TRAINING PROGRAMS ATTENDED	
1. Name of the Program	2. Description of the Program
3. Date Attended	4. Location
5. Duration	6. Facilitator
7. Topics Covered	8. Key Takeaways
9. Impact on Performance	10. Additional Comments

[illegible]

VIII. OTHER INFORMATION

[illegible]

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO
If YES, give details: _____
RESIGNATION-PERSONAL REASON; FINISHED CONTRACT

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
JOSE L. QUANO	POLAHONGON, MAHAPLAG, LEYTE	09655546060
VIRGENITA B. VARRON	PALANOGAN, MAHAPLAG, LEYTE	09276479589
LEOMAR G. BORGIA	PALANOGAN, MAHAPLAG, LEYTE	09352977942

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government issued ID: PHILHEALTH

ID/License/Passport No.: 01-026162432-5

Date/Place of Issuance: _____

Signature (Sign inside the box)

01/25/2022

Date Accomplished



SUBSCRIBED AND SWORN to before me this JAN 25 2022, at _____, after exhibiting his/her validly issued government ID as indicated above.

DOC. NO. 36
PAGE NO. 8
BOOK NO. XVII
SERIES OF 2022

ATTY. JASON BALONZO
NOTARY PUBLIC
FOR BAYBAY CITY, MAHAPLAG AND ALBUERA, LEYTE
NOTARIAL COMMISSION NO. 8-20-03-01
VALID UNTIL JUNE 30, 2022
MCLE COMPLIANCE NO. VI-0011095
VALID UNTIL APRIL 14, 2022
PTR NO. PL60554588/01-03-2022/MAHAPLAG, LEYTE
IBF NO. 168978/01-01-2022/PASIG CITY
ROLL NO. 63051
TIN NO. 943-964-140
INDEPENDENCE STREET-BAYBAY, BAYBAY, ALBUERA, LEYTE

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: Oct. 12, 2020 – Dec. 29, 2020
- Position: Registration Officer I
- Name of Office/Unit: PhilSys Registry Office
- Immediate Supervisor: Jose L. Quano
- Name of Agency/Organization and Location: Philippine Statistics Authority -
Leyte Provincial Statistical Office

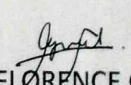
○ Summary of Actual Duties

Visits assigned barangays, personally interviews pre-registrant, encodes his/her demographic data in the tablet, schedules him/her for a registration appointment in the Registration Center, and reviews the accuracy and completeness of data; submits daily/monthly reports to the supervisor.

- Duration: Sept. 18, 2017 – Nov. 9, 2017
- Position: Transaction Processing New Associate
- Name of Office/Unit: Operations
- Immediate Supervisor: Mheng Moralla
- Name of Agency/Organization and Location: Accenture Inc., Mandaluyong City

○ Summary of Actual Duties

Responsible for reviewing, analyzing, and classifying data.


LYNDEL FLORENCE O. AYOC

(Signature over Printed Name
of Employee/Applicant)

Date: 01/25/2022