



**CERTIFICATE OF EMPLOYMENT**

To Whom It May Concern:

This is to certify that according to the records of this office, **Mr. Dheyvid C. Facundo** is contracted as **Science Research Assistant** on Job Order Status from May 10, 2021 up to June 30, 2022, then as **Technical Support** on Job Order Status from July 1, 2022 up to December 31, 2022 and as **Science Research Assistant** on Job Order Status from January 1, 2023 up to present.

This certification is issued upon the request of Mr. Facundo for employment purposes.

Issued on September 18, 2023 at VSU, Visca, City of Baybay, Leyte.

  
**JENNIFER E. ANDO**  
Head, RSPPRO *as*

OR No. 7810507  
Date Issued: 09/14/2023



## CERTIFICATION

This is to certify that **Mr. Dheyvid C. Facundo** was employed in this office, Instructional Materials and Development Office as a Technical Support Staff on Job Order Status from July 1, 2022 up to December 31, 2022, under Visayas State University E-Learning Environment (VSUEE).

Listed below are the specific functions, duties, and responsibilities of a Technical Support Staff:

- Assists in the creation of virtual classrooms for VSUEE for the faculty of the university
- Assists in the technical problems of students and faculty with VSUEE.
- Assists in creating VSUEE accounts for students and faculty.
- Assists in facilitating seminars, webinars, and training under the office.
- Performs other administrative tasks as assigned by superiors and other office staff.

**NANCY D. ABUNDA**  
Head, Instructional Materials and  
Development