

SERVICE RECORD
(To be Accomplished by Employer)

NAME: ENRIQUEZ, MYRELLE RESMA
(Surname) (Given Name) (Middle Name)

BIRTHDATE: March 27, 1990 (If married woman, give also full maiden)

(Date here should be checked from birth or baptismal certificate or some other reliable documents)

PLACE: Hinundayan, So. Leyte

THIS IS TO CERTIFY that the employee named herein above actually rendered services in this office as shown by the record below, each line of which supported by the appointment and other papers actually issued by this office and approved by authorities concerned.

SERVICE		RECORD OF APPOINTMENT			OFFICE/ENTITY DIVISION			REMARKS	
FROM	TO	DESIGNATION	STATUS	SALARY PER ANNUM	STATION PLACE OF ASSIGNMENT	BRANCH	ABSENCES W/O PAY	DATE	CAUSE
10-8-2020	12-31-2020	Instructor I	Permanent	293940	NwSSU, San	SUCs	None	10-8-2020	Orig. Appt.
1-1-2021	12-31-2021	Instructor I	Permanent	312624	Jorge, Samar	SUCs	None	12-31-2021	NBC 584
1-1-2022	12-31-2022	Instructor I	Permanent	331296	NwSSU, San	SUCs	None	12-31-2022	NBC 588
1-1-2023	Present	Instructor I	Permanent	349980	Jorge, Samar	SUCs	None	12-31-2023	NBC 591

Issued in compliance with Executive Order No. 54 dated August 10, 1954 and in accordance with Circular No. 58 dated August 10, 1954 of the system.

DATE July 23, 2024

Certified Correct: 
FLORIDA C. SISON
Human Resource Management Officer II